

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
June 21, 2010 6:30 PM  
Teen Town**

**Call to Order:**

- President Terry Dickow called the meeting to order at 6:30 PM.

**Roll Call:**

**Commissioners Present**

Terry Dickow  
Roger Bunger  
Kim Bear  
John Dobbs  
Steve Hudson  
Neil Swanson  
Al Rogers

**Commissioners Absent**

None

**Staff Present:** Steve Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Approval of Agenda Change:**

- Commissioner Rogers moved to approve the agenda change. Executive Director, Steve Liezert stated the executive session was added to the agenda for land acquisition. No action would be taken. Commissioner Swanson seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- President Dickow amended the minutes to reflect Commissioner Neil Swanson calling the Regular Meeting of May 17, 2010 to order. Commissioner Hudson moved to approve the Minutes of the Regular Meeting of May 17. Commissioner Swanson seconded the motion; the motion carried unanimously.

**Directors Report:** Executive Director Steve Liezert announced:

- Spring Lake Pool had opened on schedule. Spring Lake Pool had taken in \$14,240 in the two weeks since opening. Spring Lake Pool had to be shut down due to a contamination incident, but was up and running again.
- Gerry Elder would be returning to work after recovering from his health impairment.
- The driving range ball machine had taken in approximately \$5,900.

- The Park District had received bids last year for the removal off a number of large trees around the parks. Mr. Liezert added he would like to incorporate the sale of wood, after the wood has been split, during the removal project. Mr. Liezert stated the first tree had been cut down on Friday. Before the weekend was over, one half of the wood had already been taken.
- The two buildings at Skare Park museum will be power washed and painted in the weeks to come. Unbreakable glass will be installed as well. The Plexiglas will be removed.
- The Porta-Potty destruction led to three arrests. Three cash awards were given to the individuals who made it possible to make the arrests.

**Presidents Report:** President Dickow announced:

- A list was being circulated with committee members and their assignments, for those who informed him which committees they wanted to join. Mr. Dickow requested each Commissioner serve on at least two committees. Mr. Dickow requested the start of a committee, for the purpose of discussing the union contract due in the spring.
- The need to address the Board and the public concerning Board business and Board policy: On occasion, the Board may see fit to go into executive session to discuss different issues, such as, land purchases, pending litigation and personnel issues. Anything discussed in executive session is closed to the public until the Board sees fit to open any and all portions to the public. The Board of Commissioners is not allowed to make decisions during executive sessions. Mr. Dickow stated Commissioners should not discuss any portion of the executive session with the public. Mr. Dickow requested the public not to place Commissioners in an awkward situation by asking for information from executive sessions.
- In January at conference there were handouts given out concerning Commissioners code of conduct. President Dickow stated the handouts would be available for the Commissioners at the next meeting.
- He had joined Mr. Liezert in meetings for vaulted toilets and GREDCO.

**Committee Reports:**

- **Finance Committee- Commissioner Dobbs announced:**
  - The beginning bank balance; \$1,551,905 and some change.
  - Checks written; \$178,515 and some change.
  - Revenue; \$56,606 and some change.
  - Ending bank balance; \$1,401,102.43
  - Some of the larger checks written included: Query Insurance \$52,000 and Irving Construction \$25,157 for Spring Lake construction.
  - Sarah Kilmer is still in the process of updating the software.
  - Commissioner Rogers moved to approve the treasurer's report. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Buildings, Grounds and Maintenance- Commissioner Hudson announced:**
  - With all of the rain and heat the grass had been growing like crazy. The maintenance men have been working to maintain the grass.

- President Dickow suggested having seasonal Spring Lake employees help with the early park maintenance.
- **Recreation Committee- Commissioner Swanson announced:**
  - He had a meeting with Liz Martinez, Superintendent of Recreation, and Natalie Fenwick, Hickory Grove Supervisor the previous week.
  - Several activities were coming up or already happening: summer day camp, Rochelle Rays, youth in the parks, Spring Lake passes, Zumba kids class, a dance recital, Cubs vs. Reds bus trip, fitness classes and the Harvest Market.
  - Natalie Fenwick's report from Hickory Grove was in the Board packet.
- **Development and Planning Committee- Commissioner Dobbs announced:**
  - The work being performed by the Scout at Skare Park has consisted of the following: putting plywood up with graffiti resistant white paint, patched some holes with some new wood, and one picnic bench needs a piece of wood.
  - The availability of some slides of the cleanup efforts being organized by Mrs. Anderson and Mr. Rogers.
  - He had been working with Fehr-Graham to finalize the OSLAD Grant for updates at Memorial Park. Commissioner Dobbs showed some pictures/diagrams of some of the possible updates. The grant application due date is July 1, 2010.
  - Fehr-Graham has a 97 ½% approval rate for OSLAD Grants.
- **Personnel:**
  - Commissioner Rogers stated personnel would be discussed in the executive session.
- **Policy Review:**
  - Commissioner Bear stated she had nothing to announce at this time.

#### **Old Business:**

- **Purchase of Madvac All-Wheel Drive Outdoor Vacuum \$35,390.00.**
  - Executive Director, Steve Liezert recommended the Board of Commissioners leave the purchase of the Madvac All-Wheel Drive Outdoor Vacuum tabled. Mr. Liezert stated the company was set to bring a sample Madvac to view. The company had not yet brought the sample Madvac.

#### **New Business:**

- **Approve Lease agreement with the Flagg Township Historical Society:**
  - Mrs. Debbie Vandyke and Mr. Jack Connolly, from the Flagg Rochelle Historical Society were available for questions from the Board of Commissioners. Mrs. Vandyke and Mr. Connolly appealed to the Board of Commissioners to help preserve the museum. Mrs. Vandyke announced without the support of the Park District the closure of the museum would be inevitable.
  - After a lengthy discussion Commissioner Dobbs made a motion to approve the lease agreement with the Flagg Township Historical Society. Commissioner Rogers seconded the motion. Roll call vote was taken to enter into a lease agreement with

the Flagg Township Historical Society. Ayes: Commissioner Bear, Commissioner Dobbs, Commissioner Rogers and Commissioner Dickow. Nays: Commissioner Hudson, Commissioner Bungler and Commissioner Swanson. The vote requires a 2/3 majority to pass. Motion did not pass.

- **Presentation of Project Win/Win Southwest Watershed Project / Lake Sule Expansion:**
  - A presentation was made by Mr. Dale Meyers, Mr. Lee Prunty and Mr. Noah Carmichael concerning project Win/Win.
    - Project Win/Win was explained to be a conceptual plan to relieve the need for each business to create a retention pond by increasing the size of Lake Sule and reducing the water level by approximately three feet. This would allow the area businesses the possibility of expansion, while removing the stagnant water of the retention ponds. Mr. Carmichael presented various possibilities for the expansion. Mr. Meyers assured the Board of Commissioners there would be no cost to the Park District. The only thing GREDCO was looking for was the support of the Park District.
  - After a lengthy discussion Commissioner Bungler made a motion to support project Win/Win. Commissioner Swanson seconded the motion; the motion carried unanimously.
  - During presentation: Commissioner Rogers left his Board seat at 7:44 PM and returned at 7:51 PM (prior to vote being taken).
  
- **Approve Fehr Graham bid package for paving projects:**
  - Noah Carmichael presented a set of plans (approximately 95% complete). The plans included the following projects: the parking lot at Teen Town, the parking lot at VFW Park, pavement at the Marina, a small piece of the bike path across from the High School (at the front of the church, to avoid going through the church parking lot), miscellaneous bike path pavement repairs, the basketball court at Connelly Park and the basketball court at Teen Town.
  - After a brief discussion on the bid packets, Commissioner Swanson made a motion to approve the Fehr-Graham bid package for paving projects. Commissioner Bungler seconded the motion; the motion carried unanimously.
  
- **Authorize Director to create bid package for Maintenance Shed/Shelter/Playground for Skare Park:**
  - After a brief discussion concerning the bid package Mr. Liezert would put together, Commissioner Swanson made a motion to authorize the Executive Director, Steve Liezert to create a bid package for the maintenance shed/shelter/playground equipment. Commissioner Bungler seconded the motion; the motion carried unanimously.

- **Presentation and discussion of the Fiscal Year 2011 Operating Budget and Appropriation Ordinance:**

- Executive Director, Steve Liezert announced that Dave Emanuelson would be presenting the Operating Budget and Appropriation for fiscal year 2011.
- Mr. Emanuelson informed the Board of Commissioners there would be no action required. The purpose of the presentation is to provide the public a tentative form of the Appropriation Ordinance. Mr. Emanuelson discussed different types of funds the Park District maintains. Mr. Emanuelson explained in the Operating Budget the general fund showed a balanced budget, the recreation fund showed an in and an out, with the money being transferred to the general fund. Mr. Emanuelson went on to explain the Hickory Grove fund had been at a loss for several years.
- Prior to the start of the presentation: Commissioner Bunger left his Board seat at 8:05 PM and returned at 8:09 PM. Commissioner Swanson left his Board seat at 8:15 PM and returned at 8:18 PM.

**Consent Calendar:**

- No items to present at this time.

**Comments from the Public:**

- Resident, Jerry Seebach stated he could not hear what the Commissioners were saying. Mr. Seebach requested a speaker system installed.
- Resident, Christy Seebach stated she was still waiting on the restrooms (vaulted toilets).
- Commissioner Swanson stated he was at Wal-Mart and received a comment from a resident. The resident informed Commissioner Swanson the bathrooms over the weekend by the driving range were clean and presentable.

**Correspondence**

- No correspondence at this time.

**Dialogue**

- Commissioner Bunger inquired as to why the internet provider was changed.
- Mr. Liezert informed Commissioner Bunger the Park District wanted more control over the website. Mr. Liezert informed Mr. Bunger the cost would be one hundred dollars a month.

**Adjourn to Executive Session**


- President Dickow requested a motion to go into executive session to discuss land acquisition. President Dickow stated there would be no action taken after the executive session.
- Commissioner Swanson moved to adjourn to the executive session to discuss land acquisition at 8:37 PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.


**Reconvene to Regular Session**

- President Dickow stated the Board of Commissioners had reconvened to regular session at 8:53 PM.
- No action Taken

**Adjourn**

- There being no further business to conduct; Commissioner moved to adjourn the meeting at 8:54 PM. Commissioner seconded the motion; the motion carried unanimously.

  
Terry Dickow, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

  
Sarah D. Kilmer, Interim Secretary  
Flagg-Rochelle Community Park District

July 19, 2010  
Date Approved