

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
July 19, 2010 6:30 PM  
Teen Town**

**Call to Order:**

- President Terry Dickow called the meeting to order at 6:30 PM.

**Roll Call:**

**Commissioners Present**

Terry Dickow  
Roger Bungler  
Kim Bear  
Neil Swanson  
Al Rogers

**Commissioners Absent**

Steve Hudson  
John Dobbs

**Staff Present:** Steve Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Approval of Minutes:**

- Commissioner Rogers moved to approve the Minutes of the Regular Meeting of June 17<sup>th</sup>. Commissioner Bear seconded the motion; the motion carried unanimously.
- Note: The regular monthly meeting for June was the 21<sup>st</sup>.

**Directors Report-Executive Director Steve Liezert announced:**

- Vandalism:
  - There was graffiti at the Band shell just before the fourth of July. All was cleaned up prior to the festivities.
  - The VFW toilets were broken with a pipe. The toilets were replaced within twenty-four hours.
  - There was graffiti at Flannigan Park, on the benches.
  - A rock dam near the 251 bridge was built, which caused the water to back up approximately two feet.
  - Four wheelers caused damage to the grass at Skare park
  - The door to the storage area at the VFW restroom facility was kicked so hard we were unable to gain entry. The locks were jammed up.
  - Called to Atwood Park to replace the Porta-Potties. There was another attempt to burn the Porta-Potties.
- Issues with the fire alarm system at Hickory Grove. There were a number of false alarms over the weekend.

- Looking at replacing the air conditioner in the men's locker room at Hickory Grove. Anderson Plumbing is bidding the replacement. This would be the responsibility of OCCA. If we fund the project, OCCA will repay the cost.
- The Park District will start renovation of Atwood Park in the next couple of weeks.
- Hickory Grove pool will be closed for two weeks, from August 2<sup>nd</sup> through August 16<sup>th</sup>, for modifications to the pool concerning the Virginia Graham Baker Act.
- Soil groomer will be put to use next week.
- Capital Project spending:
  - Teen town:
    - New windows.
    - New lighting and ceiling.
    - Painted inside and out.
    - The new kitchen is almost complete.
    - A new floor is soon to come (\$92,000).
  - Marina:
    - New flooring.
    - Spring Lake fountain.
    - Spring Lake modifications.
    - New climbing wall (\$15,000).
    - NEOS at Spring Lake (\$2,300).
  - The district office:
    - Two new offices added.
    - Landscaping outside.
  - Atwood Park renovation (\$184,000).
  - Cooper Park renovation (\$384,000).
  - Skare Park:
    - New shed and playground equipment (\$125,000).
    - New ball machine for the driving range (\$4,600).
    - New ball washer for the driving range.
    - New lawn mower.
  - Paving projects, as weather permits.
- On vacation from July 22<sup>nd</sup> until August 2<sup>nd</sup>. The staff will be able to contact Mr. Liezert.

**Presidents Report-President Dickow announced:**

- Committees:
  - Finance: Commissioner Dobbs and President Dickow.
  - Personnel: Commissioner Swanson. President Dickow requested Commissioner Bunger to serve on the personnel committee. Commissioner Bunger accepted.
  - Policy Review: Commissioner Bunger and Commissioner Bear.
  - Planning and Development: Commissioner Dobbs.
  - Recreation: Commissioner Swanson.

- Building and Grounds: Commissioner Rogers and Commissioner Hudson.
- Still looking for one person for Planning and Development and one more person for Recreation.
- August 19<sup>th</sup> will be an ad hoc committee round table meeting to discuss the parks. This meeting will be to discuss what can be done better in the parks and where to go next with the parks. Some other Park District's have these round table meetings every three months or so. In November the topic could be looking at the master plan. Other issues will be in the future. The meeting will be run as a committee meeting. There will be an agenda posted with minutes taken. Residents should call the Park District office to sign up to attend the committee meeting.

**Committee Reports:**

- **Finance Committee- President Dickow announced:**
  - The beginning bank balance; \$1,401,102.43.
  - Ending bank balance; \$2,249,636.79
  - Revenue; \$987,789.40
  - Commissioner Bunger asked how much of the revenue was from taxes.
  - Sarah Kilmer stated \$928,689.77
  - Commissioner Rogers moved to approve the treasurer's report. Commissioner Swanson seconded the motion; the motion carried unanimously.
- **Buildings, Grounds and Maintenance- Commissioner Rogers announced:**
  - A committee meeting was held on July 7<sup>th</sup>. Topics of discussion were as follows:
    - Park Conditions.
    - Park equipment relocations and upgrades.
    - Project information.
    - Ongoing/scheduled work.
- **Recreation Committee- Commissioner Swanson announced:**
  - He had a meeting with Liz Martinez, Superintendent of Recreation, the previous week. Natalie had another meeting to attend.
  - Several activities were coming up or already happening: summer day camp, Rochelle Rays swim team, youth in the parks, Spring Lake pool passes have brought in over \$18,000, dance recital, Cubs bus trip, spin class, PIYO (a combination of Pilates and Yoga), swim lessons and on August 7<sup>th</sup> there will be an all staff party.
  - Natalie's report attached in the Board packet. The numbers are down from last year. Natalie has prepared an exit survey for the members who have left us.
- **Development and Planning Committee- Executive Director, Steve Liezert announced:**
  - The OSRAD grant has been submitted. We should have a response to the grant application in January at the state meeting of Parks and Recreation.
  - A committee meeting was held Wednesday, but was poorly attended. The minutes have not been submitted yet.
  - Had asked Greg Query to chair a bike path committee. Mr. Query announced:
    - The committee met a couple of weeks ago.

- Fehr-Graham is preparing a more detailed outline of the plan. After completion the plan will be brought before the Board.
  - Mr. Query discussed a few points of interest on the plan including continuing the bike path to Kyte Road, as well as working with the City of Rochelle in a collaborative effort for a path in front of Rochelle Foods.
- Mr. Liezert stated another sub-committee called The Rochelle Tennis Club is reviewing what the needs are for revamping the tennis courts.
- **Personnel Commissioner Rogers announced:**
  - Nothing at this time.
- **Policy Review Commissioner Bear announced:**
  - She had talked with Mr. Liezert concerning the policies. Mr. Liezert will discuss one of the policies tonight.

**Old Business:**

- **Skare Park Renovation Project:**
  - Executive Director, Steve Liezert requested keeping the Skare Park project on hold until the bid packets were complete.

**New Business:**

- **Adopt Resolution Establishing Prevailing Wage:**
  - President Dickow stated the resolution needed to be passed every year.
  - Commissioner Rogers made a motion to approve the resolution establishing prevailing wages. Commissioner Bear seconded the motion; the motion carried unanimously.
- **Approve in Tentative Form the Cumulative Budget and Appropriation Ordinance:**
  - President Dickow stated prior to the Board meeting in August, there would be a public hearing concerning the Appropriation. Mr. Liezert added the public hearing would be held at 6:30 PM just prior to the regular Board meeting in August.
  - Mr. Liezert stated the tentative form would be posted on the website in the morning.
  - After a lengthy discussion Commissioner Swanson made a motion to approve in tentative form the cumulative budget and appropriation ordinance. Commissioner Rogers seconded the motion; Ayes: Commissioner Bear, Commissioner Rogers, Commissioner Swanson, Commissioner Dickow. Nays: Commissioner Bunger; The motion carried.
- **Resolution Granting Real Estate Tax Abatement - Project Love:**
  - Mr. Liezert stated the Tax Abatement was requested by the Economic Development Committee. The project would have an estimated 25-35 full-time jobs, with an average starting salary of \$35,000 a year. The abatement request is 95% abatement for the first year, 75% abatement for the second year and

60% abatement. After the third year the Park District would receive 100% of the tax revenue. Mr. Liezert stated all taxing bodies would have to act on the abatement in order for GREDCO to proceed.

- After a brief discussion on Project Love, Commissioner Rogers made a motion to approve the resolution granting a Real Estate Tax Abatement for project Love. Commissioner Bungler seconded the motion; the motion carried unanimously.
- **Adopt Resolution Permitting Electronic Participation for Commissioners absent from meetings on Business:**
  - After a brief discussion, Commissioner Rogers made a motion to approve the resolution permitting electronic participation for commissioners absent from meeting. Commissioner Bear seconded the motion. Ayes: Commissioner Swanson, Commissioner Rogers, Commissioner Bear, Commissioner Dickow Nays: Commissioner Bungler; The motion carried.
- **Present Overview of Collaborative Community Campus Initiative:**
  - Mr. Liezert provided a review of the Collaborative Community Campus Initiative (CCCI). The CCCI consists of four taxing bodies; the City of Rochelle, the Elementary School District, the High School District and the Park District. The purpose of the CCCI is to save tax payers money. CCCI would try not to duplicate efforts of another taxing body, share facilities already created or created in the future, thus alleviating the need for each taxing body to tax individuals for the same type of projects.
  - Mr. Liezert stated on August 9<sup>th</sup> there would be a presentation in great detail would be made to the City of Rochelle, at the City Hall.
  - Mr. Liezert stated the CCCI had long range plans that could take approximately twenty to thirty years to complete.

#### **Consent Calendar:**

- No items to present at this time.

#### **Comments from the Public:**

- Resident, Mr. Bud Norcross stated he was happy hearing the list of capital improvement projects completed and/or in progress. Mr. Norcross suggested printing the list in the news paper. Mr. Norcross stated the round table committee meeting was a good idea, but questioned what was expected to come out of the round table when the parks conditions had been questioned for the last couple of years.
  - President Dickow announced the round table was not just for the condition/maintenance of the parks, but where the parks should be heading in the future.
  - Mr. Norcross questioned if there had been any finalized plans on the Memorial parks improvements.

- Mr. Liezert informed Mr. Norcross the plans were made available at the last Board Meeting. The plans were available after the meeting or at the Par District office.
- Resident, John Kaminski questioned what the philosophy on the TIF District was by the Park District.
  - Mr. Kaminski questioned why the debt doesn't get paid off early before going into a larger debt for a recreation center.
- Commissioner Bunger stated the TIF District had not discussed in a Board meeting. Commissioner Bunger asked who stated whether the Park District was either for or against the TIF District.
- Resident, Christy Seebach passed out brochures to the Board members concerning keeping the taxes low.
  - Mrs. Seebach expressed some concerns over the Appropriation.
  - Dave Emanuelson, Financial Advisor provided answers to Mrs. Seebach's questions.
- Resident, Jeff Pignato questioned the intent of the flooring job at Teen Town.
  - Mr. Liezert responded the intent of the flooring job was to go over the top of the existing floor to cover the asbestos.
- Resident, Jim Nalley stated he runs the softball league in Rochelle. Mr. Nalley informed the Board after requesting an additional dumpster, on Friday, he received no response. The restrooms were plugged.
  - President Dickow informed Mr. Nalley he should call a couple of weeks in advance for his needs.
  - Mr. Liezert informed Mr. Nalley if he calls at three in the afternoon on a Friday, nothing can be done when the maintenance men go home at 3:30 PM.
- Resident, Jeff Pignato questioned what type of surveillance is being done for the vandalism.
  - Mr. Liezert stated cameras were in the comprehensive plan, but were costly.

### **Correspondence**

- Commissioner Rogers read three thank you letters the Park District had received.
  - A thank you letter from Bruce and Tracy Elder concerning the gathering they had at Spring Lake Pool was read. They commented on Carol Winterton and the other lifeguards professionalism and helpfulness.
  - A thank you letter from Ruth Carver, Executive Director of HOPE concerning the donation of twenty one-day passes for Spring Lake was read.
  - A thank you letter for the Hospital Auxiliary rummage sale was read.

### **Dialogue**

- Commissioner Bunger stated he had never seen a budget like the one presented. Mr. Bunger stated he was used to seeing a comparison of what had been done in the previous year compared to what the proposed budget.

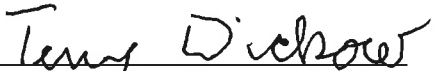
- President Dickow informed Commissioner Bunger the form presented was the typical form presented in past years.

**Adjourn**

- There being no further business to conduct; Commissioner Rogers moved to adjourn the meeting at 7:59 PM. Commissioner Swanson seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District

  
Terry Dickow, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

August 16, 2010  
Date Approved