

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT**  
**REGULAR MONTHLY BOARD MEETING**  
**December 20, 2010 6:45 PM**  
**Spring Lake Marina**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Spring Lake Marina, 121 South Eighth Street, Rochelle, Illinois on November 15, 2010. The meeting convened at 6:36 P.M. President Terry Dickow presiding, Al Rogers, Secretary.

**Roll Call:**

**Commissioners Present**

Terry Dickow  
Neil Swanson  
Kim Bear  
Al Rogers  
John Dobbs  
Roger Bunger

**Commissioners Absent**

Steve Hudson

**Staff Present:** Steve Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Approval of Agenda:**

- Commissioner Swanson moved to approve the agenda. Commissioner Dobbs seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- Commissioner Rogers moved to approve the Minutes of the Special Board Meeting of November 1st, 2010. Commissioner Dobbs seconded the motion. Ayes: Commissioner Bear, Commissioner Bunger, Commissioner Rogers, Commissioner Dobbs and Commissioner Dickow; Nays: None Abstain: Commissioner Swanson. The motion carried.
- Commissioner Rogers moved to approve the Minutes of the Public Hearing of November 8th, 2010. Commissioner Swanson seconded the motion; the motion carried unanimously.
- Commissioner Swanson moved to approve the Minutes of the Regular Meeting of November 15th, 2010. Commissioner Rogers seconded the motion; the motion carried unanimously.
- Commissioner Rogers moved to approve the Minutes of the Special Board Meeting of November 22nd, 2010. Commissioner Dobbs seconded the motion. Ayes: Commissioner Bear, Commissioner Bunger, Commissioner Rogers, Commissioner Dobbs and Commissioner Dickow; Nays: None Abstain: Commissioner Swanson. The motion carried.

- Commissioner Swanson moved to approve the Minutes of the Truth and Taxation Hearing of November 29th, 2010. Commissioner Rogers seconded the motion; the motion carried unanimously.
- Commissioner Rogers moved to approve the Minutes of the Special Board Meeting of November 29th, 2010. Commissioner Rogers seconded the motion; the motion carried unanimously.

**Directors Report-Executive Director Steve Liezert announced:**

- Paving project nearly complete. All paving is done. All that remains is the sod work and seeding that will be finished in the spring.
- New gate and guard rail installed at the Marina.
- The PARC grant was delivered to Springfield on November 29<sup>th</sup> as required. The Park District has until mid January to make any changes. Mr. Liezert thanked the Board members for their dedication to getting the application process complete. Mr. Liezert announced the Board members had met on five consecutive Mondays.
- A presentation was presented in Springfield in regards to the \$400,000 OSLAD grant application. Mr. Liezert stated the Park District should receive notification at the Illinois Parks Conference held in late January, in Chicago.
- .The new brochure is out.
- The ice rink is up and in better shape than ever.
- The site was excavated today at Skare Homestead. The vaulted toilet system would be installed on Tuesday.
- The Park District received \$12,160.88 in insurance money for the damage to the arch, plus a \$1,000 reimbursement for the reward money leading to the arrest of the vandals that torched the port-a-potties.
- Eight petitions were filed for four Commissioner seats for the election April 5<sup>th</sup>, 2011
  - Christa Seebach
  - Marshall Norcross
  - Mic Brooks
  - Alfred Rogers
  - Kim Bear
  - Johnny Meyers
  - John Dobbs
  - Richard Olinger
- The annual Christmas party will be on Thursday, December 23<sup>rd</sup> at noon. All Board members are invited. No Park District business will be discussed.
- Elizabeth Sosa's has just completed four years as the Park District Superintendent.
- Next month's Regular Board meeting will be changed to January 10<sup>th</sup> because the normal meeting, which would be January 17<sup>th</sup>, is Martin Luther King Day.

**Presidents Report-Commissioner Terry Dickow announced:**

- A letter from OCCA concerning the doors to the Hickory Grove facility had been received.
- President Dickow asked why the bike path was not yet being shoveled. Mr. Liezert responded by shoveling the bike path the insurance liability would increase. Signage would have to be ordered and installed, to warn people of the dangers.

**Committee Reports:**

• **Finance Committee- John Dobbs announced:**

- The beginning bank balance; \$2,589,922.66
- Total Checks written; \$102,287.92
- Payroll checks; \$30,109.78
- Revenue; \$68,281.43
- Ending bank balance; \$2,548,641.28
- Some of the larger checks written.
- Commissioner Rogers moved to approve the manual check report. Commissioner Swanson seconded the motion; the motion carried unanimously.

• **Buildings, Grounds and Maintenance- Commissioner Rogers announced:**

- No formal meeting took place.
- In January the building and grounds committee will be looking for a list of equipment needs for the District as well as a schedule for the parks maintenance.

• **Recreation Committee- Commissioner Swanson announced:**

- Met with Elizabeth Martinez and Natalie Fenwick, information provided in the board packet.
- Kent Sabin has been hired as an additional personal trainer.
- Hickory Grove has purchased a refurbished treadmill from Direct Fitness.
- The winter/spring brochure is out.

• **Development and Planning Committee- Commissioner Dobbs announced:**

- Items of discussion were:
  - Looked at the potential hang-ups for the OSLAD grant.

• **Personnel Committee- Commissioner Swanson announced:**

- Still looking at a time to meet.

• **Policy Review Commissioner Bear announced:**

- Nothing to report at this time.

**New Business:**

• **Approve Fiscal Year Audit 2008-09 with Adjustments:**

- Commissioner Bunger stated this information on here is intended solely for the use of the Executive Director and Board of Trustees of Flagg-Rochelle Community Park District and should not be used for anyone other than these specified. So can we actually even talk about it?

- Commissioner Dobbs stated I think you are reading the letter to the Board. You are not reading the audit.
- President Dickow stated you can ask anything about the audit.
- Commissioner Dickow stated so the comments from Winebaugh we can't talk about?
- President Dickow stated if there is no further discussion is there a motion?
- Commissioner Rogers moved to approve the fiscal year 2008-2009 audit with adjustments. Commissioner Dobbs seconded the motion. Ayes: Commissioner Bear, Commissioner Rogers, Commissioner Dobbs, Commissioner Swanson and Commissioner Dickow; Nays: Commissioner Bunger. The motion carried.
- **Approve changes to the Purchasing Policy Ordinance:**
  - Commissioner Swanson moved to table the purchasing policy ordinance until further notice from our attorney. Commissioner Rogers seconded the motion; the motion carried unanimously.
- **Approve changes to the Worker's Compensation Section of the Employee Handbook:**
  - Commissioner Rogers moved to table the Worker's Compensation section of the employee handbook. Commissioner Swanson seconded the motion; the motion carried unanimously.
- **Approve Application for Payment to Stenstrom for Paving Project of \$615,031.71:**
  - Commissioner Rogers moved to approve the application for payment to Stenstrom for the paving project, in the amount of \$615,031.71. Commissioner Swanson seconded the motion; the motion carried unanimously.
- **Approve CONSTRUCTION Management Fees for Paving Project of \$7,316.50:**
  - Commissioner Rogers moved to approve the Fehr-Graham and Associates construction management fees for the paving project, in the amount of \$7,316.50. Commissioner Dobbs seconded the motion; the motion carried unanimously.

**Consent Calendar:**

- No items to present at this time.

**Comments from the Public:**

- Tod Stanton of Design Perspectives addressed the Board concerning the Atwood Park project increases.

**Correspondence**

- Commissioner Rogers read thank you letters.

**Dialogue**

- Nothing at this time.

**Adjourn to Executive Session:**

- Commissioner Dobbs moved to adjourn to executive session to discuss land at 7:52 PM. Commissioner Swanson seconded the motion; the motion carried unanimously.

**Reconvene to Regular Session:**


- Commissioner Bunger moved to reconvene to regular session at 8:38 PM. Commissioner Swanson seconded the motion; the motion carried unanimously.

**Adjourn**

- There being no further business to conduct; Commissioner Rogers moved to adjourn the meeting at 8:40 PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District

  
Terry Dickow, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

January 10, 2010  
Date Approved