

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
February 21, 2011 6:30 PM  
Spring Lake Marina**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Spring Lake Marina, 121 South Eighth Street, Rochelle, Illinois on February 21, 2011. The meeting convened at 6:30 P.M. President Terry Dickow presiding, Al Rogers, Secretary.

**Roll Call:**

**Commissioners Present**

Terry Dickow  
Neil Swanson  
Steve Hudson  
Al Rogers  
John Dobbs  
Kim Bear  
Roger Bunger

**Commissioners Absent**

**Staff Present:** Steve Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Approval of Agenda:**

- Commissioner Swanson moved to approve the agenda as presented. Commissioner Hudson seconded the agenda; the motion carried unanimously.

**Approval of Minutes:**

- **Public Hearing, December 28<sup>th</sup>, 2010:**
  - Commissioner Rogers moved to approve the Minutes of the Special Board Meeting December 28th, 2010 as presented. Commissioner Dobbs seconded the motion; the motion carried unanimously.
- **Regular Meeting, January 10<sup>th</sup>, 2011:**
  - Commissioner Dobbs moved to approve the Minutes of the Regular Board Meeting of January 10<sup>th</sup>, 2010. Commissioner Rogers seconded the motion; the motion carried unanimously.

- **Special Meeting, January 18<sup>th</sup>, 2011:**

- Commissioner Rogers moved to approve the Minutes of the Special Board Meeting of January 18<sup>th</sup>, 2011. Commissioner Swanson seconded the motion. Ayes: Commissioner Dobbs, Commissioner Rogers, Commissioner Bear, Commissioner Bunger, Commissioner Swanson, Commissioner Dickow; Nays: None Abstain: Commissioner Hudson. The motion carried

**Directors Report-Executive Director Steve Liezert announced:**

- Purchased a snow blower attachment for the Bobcat and cleared the bike path.
- Installed a recirculation pump on the hot water system at Hickory Grove.
- Installed a tank less water heater at Teen Town.
- Attended the IAPD/IRPA annual conference. The staff and Board Commissioners in attendance will generate reports to circulate to the Board Commissioners.
- Received approval from the Rochelle City Planning and Zoning Board for the vaulted toilets. The Rochelle City Council tabled the issue due to blocks regarding a variance request to the utility department.
- Attended the first Historical Society Board Meeting. After the April elections the Park Board will need to select a Board Commissioner to sit on the Board for the Historical Society, as per the lease agreement.
- Received IDNR Rochelle Greenways grant in the amount of \$93,920 for the bike path extension to Bebe road.

**Presidents Report-Commissioner Terry Dickow announced:**

- Nothing to report at this time.

**Committee Reports:**

- **Finance Committee- John Dobbs announced:**

- The beginning bank balance; \$759,273.39
- Total Checks written; \$119,808.65
- Payroll checks; \$29,332.63
- Revenue; \$1,011,763.98
- Ending bank balance; \$1,455,994.71
- Some of the larger checks written.
- Commissioner Swanson moved to approve the manual check report. Commissioner Hudson seconded the motion. Ayes: Commissioner Dobbs, Commissioner Rogers, Commissioner Bear, Commissioner Hudson, Commissioner Swanson, Commissioner Dickow; Nays: None Abstain: Commissioner Bunger. The motion carried

- **Buildings, Grounds and Maintenance- Commissioner Rogers announced:**
  - In attendance at the Buildings and Grounds committee meeting was Dale Wood, Steve Liezert and Al Rogers.
  - Topics of discussion:
    - Equipment – A request was made for Dale Wood to provide a list of equipment needed for the next fiscal year, along with taking care of current equipment needs.
    - Dates for seasonal workers to begin.
    - Placement of vaulted toilets.
- **Recreation Committee- Commissioner Swanson announced:**
  - The report is in the Board packet.
  - Daddy daughter date night was cancelled, due to low enrollment.
  - The Park District has Co-ed Volleyball teams from all over different areas.
  - No report was available from the Hickory Grove Fitness and Aquatic Center.
- **Development and Planning Committee- Commissioner Dobbs announced:**
  - No meeting took place.
- **Personnel Committee- Commissioner Swanson announced:**
  - Personnel issues would be discussed in executive session.
- **Policy Review Commissioner Bear announced:**
  - Recommend the passage of the policy revisions.

**Old Business:**

- **Approve changes to the Purchasing Policy Ordinance:**
  - Commissioner Bear reviewed the changes to the Purchasing Policy.
  - Commissioner Bunger moved to approve the changes to the purchasing policy ordinance in section IV-B-10. Commissioner Hudson seconded the motion. Ayes: Commissioner Dobbs, Commissioner Bunger, Commissioner Bear, Commissioner Hudson, Commissioner Swanson, Commissioner Dickow; Nays: Commissioner Rogers; Abstain: None. The motion carried
- **Approve changes to the Worker's Compensation Section of the employee handbook:**
  - Commissioner Bunger moved to table the changes to the Worker's Compensation section of the employee handbook until further clarification was made. Commissioner Rogers seconded the motion; the motion carried unanimously.

**New Business:**

- **Purchase a Toro Groundsmaster 4000-D Model 30448 at a price of \$46,848.81:**
  - Commissioner Rogers moved to approve the purchase of the Toro Groundsmaster 4000-D Model 30448 at a price of \$46,848.81. No second was made. No vote was taken.
- **Approve Atwood change order #1 from Team Reil Inc. for \$91,636.40:**

- Commissioner Bunger moved to send the Attwood issue back to Planning and Development to get further recommendations. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Approve purchase of Bobcat SBX 240 Snow blower for \$5,556.00:**
  - Commissioner Rogers moved to approve the purchase of the Bobcat SBX 240 Snow blower, in the amount of \$5,556.00. Commissioner Dobbs seconded the motion. Ayes: Commissioner Dobbs, Commissioner Rogers, Commissioner Bear, Commissioner Hudson, Commissioner Swanson, Commissioner Dickow; Nays: Commissioner Bunger; Abstain: None. The motion carried

**Consent Calendar:**

- No items to present at this time.

**Comments from the Public:**

- Resident, Bud Norcross commented on the following topics: Tabling items, unfinished projects, Board establishment and Atwood Park changes.
- Resident, Jim McLain, president of Rochelle Softball League commented on the following topics: Helms Field and Park Board issues.
- Resident Frank Frisch commented on the following topics: The parking lot at Atwood Park and advertising for employment in the news paper.
- Resident, Dennis Swinton commented on the following topics: Microphone use and hiring the unemployed.

**Correspondence**

- Nothing at this time.

**Dialogue**

- Nothing at this time.

**Adjourn to Executive Session:**


- Commissioner Swanson moved to adjourn to executive session to discuss land and personnel at 7:45 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.

**Reconvene to Regular Session:**

- Commissioner Rogers moved to reconvene to regular session at 9:43 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.
- Executive Director, Steve Liezert no longer present.

**Adjourn**

- There being no further business to conduct; Commissioner Hudson moved to adjourn the meeting at 9:43 PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.

  
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Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District

  
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Terry Dickow, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

March 21, 2011  
Date Approved