

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
June 20, 2011 6:30 PM
Teen Town

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Teen Town, 101 South Eighth Avenue, Rochelle, Illinois on June 20, 2011. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Richard Ohlinger
Steve Hudson
Terry Dickow
Christa Seebach
Marshall Norcross

Commissioners Absent

Staff Present: Stephen Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

Approval of Agenda:

- Commissioner Ohlinger moved to approve the agenda of the June 20, 2011 agenda, with the following changes: move the financial presentation to the end of new business. Commissioner Dickow seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Regular Meeting, May 16th, 2011:**
 - Commissioner Hudson moved to approve the Minutes of the Regular Board Meeting of May 16th, 2011, as presented. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Hudson, Commissioner Brooks, Commissioner Ohlinger, Commissioner Seebach and Commissioner Norcross. Nays: None. Abstain: Commissioner Dickow.

Directors Report-Executive Director Steve Liezert announced:

- Landscaping completed around the parking lot construction areas.
- The vaulted toilet at Skare Park has the sidewalks in place.
- A meeting is set with the new director of the Museum at Skare Park to see what they are able to assist the Park District with.
- A meeting was held with the Museum board last week to discuss a drainage problem.

- Attended a Lincoln Highway Heritage Festival meeting. The plans for the Park District to act as the Green Team for the Heritage Festival are on schedule.
- Spring Lake pool damage: The gel coat was applied after last year's pool season. There was a problem with the gel coat application. The gel coat was reapplied, but not correctly. The gel coat has since been corrected with a one year warranty.
- Spring Lake pool heater has some issues. It will take approximately twelve to thirteen weeks to get a new heating system.
- There was a problem with IDOT concerning Spring Lake. IDOT forgot to install erosion protection for the construction project. When there was a rainfall, Spring Lake encountered damage. IDOT has addressed the problem.
- Tested a sixteen foot used Jackobson mower. It was effective.
- Three board members attended a workshop last week for new board members.
- The water fountain at Atwood Park has been repaired.
- Next week I have a meeting with Rochelle City manager.
- All drain covers that were installed last year meet all requirements.

Presidents Report-Commissioner Roger Bunger Announced:

- The welcoming of the new board members.

Committee Reports:

- **Finance Committee- Richard Ohlinger announced:**

- The finance report is in the packet.
- Linda Matkowski will provide a presentation later in the meeting concerning the finances.
- The Park District is working diligently to turn over the 2009-2010 information to the auditor.
- Manual check report is in the packet.
- Commissioner Seebach moved to approve the manual check report, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.

- **Buildings, Grounds and Maintenance – Commissioner Hudson announced:**

- A committee meeting was held Saturday, June 11th in the morning.
- The topic of conversation was mowing.
 - Tested a used sixteen foot mower.
 - The case tractor, used at Skare Park for mowing, lost a clutch, but has been repaired.
- Christa Seebach had brought in photos provided by Oregon Park District of their flower display.
- Issues with Skare Park gravel drive heading west past the driving range. Steve Liezert will take care of it.
- The meeting was adjourned at 9:35.

- **Recreation Committee- Terry Dickow announced:**
 - The report is in the Board packet.
 - I took part in a tour of Hickory Grove with Steve Liezert. The lockers in the locker rooms are rusting. They need to be replaced or repainted.
- **Development and Planning Committee – Commissioner Brooks:**
 - No committee meeting took place.
 - I met with John Dobbs to find out what he has done over the past few years. John was able to provide some good, viable feedback.
- **Personnel Committee- Commissioner Seebach announced:**
 - I had a meeting at Rochelle Insurance to discuss the health insurance renewal.
- **Policy Review Committee – Commissioner Norcross:**
 - The committee has not yet met.
 - The committee will be looking to review and change the policies, pending the outcome of the financial standpoint of the Park District.

Old Business:

- **Approve process for sealed bids on the sale of the following vehicles:**
 - **1991 Dodge Spirit**
 - **1990 GMC ¾ ton pick-up**
 - **1990 Dodge ¾ ton pick-up**
 - Commissioner Brooks moved to approve the process for the sealed bid sale of the following vehicle; 1991 Dodge Spirit, 1990 GMC ¾ ton pick-up and a 1990 ¾ ton pick-up. Commissioner Norcross seconded the motion; the motion carried unanimously.

New Business:

- **Approve Resolution Establishing Prevailing Wage ('11-'12)**
 - Commissioner Hudson moved to approve the resolution establishing the prevailing wage for fiscal year 2011-2012. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Approve Renewal of the Principal Healthcare Plan that incurs a 6.9% cost increase and offer a voluntary dental/vision plan for full time employees at no cost to the District.**
 - Presentation by Joe Meadows – Rochelle Insurance Agency.
 - Commissioner Hudson moved to approve the Principal Healthcare insurance plan, with a 6.9% increase over last year's rate. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Presentation on Memorial Park Rehabilitation Project.**
 - A presentation was made to the board by Noah Carmichael and Bridgette Stocks of Fehr Graham.
- **Financial Presentation by Linda Matkowski of Raymond James & Associates.**

- A financial presentation was made by Linda Matkowski of Raymond James.

Consent Calendar:

- No items to present at this time.

Comments from the Public:

- Resident Frank Frisch spoke on the following subjects: not being able to receive and ending budget for one year, Memorial Park, agendas and meeting minutes.
- Resident Jeffrey Pignato spoke on the following subjects: tax increase, deficit, resignation of Steve Liezert and investigations.

Correspondence

- Nothing at this time.

Dialogue

- Nothing at this time.

Adjourn to Executive Session:

- Commissioner Ohlinger moved to adjourn to executive session to discuss personnel and land, at 8:10 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.

Reconvene to Regular Session:

- Commissioner Norcross moved to reconvene to regular session at 9:30 PM. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

Roll Call:

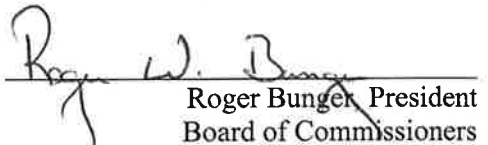
- Commissioner Seebach, Commissioner Norcross, Commissioner Hudson, Commissioner Ohlinger, Commissioner Bunger, Commissioner Brooks and Commissioner Dickow.

Adjourn

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 9:30 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

July 18, 2011
Date Approved