

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
July 18, 2011 6:30 PM
Teen Town

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Teen Town, 101 South Eighth Avenue, Rochelle, Illinois on July 18, 2011. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Richard Ohlinger
Terry Dickow
Christa Seebach
Marshall Norcross

Commissioners Absent

Steve Hudson

Staff Present: Ray Schwartz, Interim Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

Approval of Agenda:

- Commissioner Norcross moved to approve the agenda of the July 18, 2011 regular monthly meeting, noting there would be no executive session. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Special Meeting, June 6th, 2011:**
 - Commissioner Dickow moved to approve the Minutes of the Special Board Meeting of June 6th, 2011, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Regular Meeting, June 20th, 2011:**
 - Commissioner Brooks moved to approve the Minutes of the Regular Board Meeting of June 20th, 2011, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

- **Special Meeting, June 23rd, 2011:**

- Commissioner Seebach moved to approve the Minutes of the Special Board Meeting of June 23rd, 2011, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.

Directors Report-Interim Executive Director Ray Schwartz presented a slideshow:

- Highlights include:

- Staff Authority and responsibility.
- Financial information for fiscal year 2009-2010 went to the auditor. An audit is expected to be completed before the end of the month.
- The maintenance department is tracking their time spent on individual park maintenance.
- Personnel coverage for Atwood and Cooper Parks on the Fourth of July.
- Truck replacement is on hold.
- The financials for fiscal year 2010-2011 should be ready for the auditor by the end of August.
- The expansion of the chart of accounts to improve revenue and expense detail.
- An assessment of the Hickory Grove operation to be provided.
- An on-going in house to do list for the parks.
- An on-going contracted to do list for the parks.
- Items that have been put on the back burner but need action.

Presidents Report-Commissioner Roger Bunger announced:

- The public turnout at the meeting to be wonderful.
 - Recognized Bill Stocking and John Dobbs as being in the audience.
 - Recognized Jeffrey Pignato as a friend of the park.
- Recognized the commissioners for their dedication.

Committee Reports:

- **Finance Committee - Richard Ohlinger:**

- The finance report is in the packet.
- Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

- **Buildings, Grounds and Maintenance – Christa Seebach:**

- A meeting was held Thursday, July 13th, 2011.
- Commissioner Seebach read the minutes from the committee meeting.

- **Recreation Committee- Terry Dickow announced:**

- The report is in the Board packet.
 - Elizabeth Sosa will perform the interviewing process for the temporary replacement for her position.
 - Mrs. Sosa is concerned for the Hickory Grove manager position.

- Ray Schwartz will have a proposal and recommendation at the August meeting.
- **Development and Planning Committee – Mic Brooks Announced:**
 - No committee meeting took place.
 - An informal meeting between Mr. Schwartz and Commissioner Brooks took place.
 - More clarity on the financial data is needed.
- **Personnel Committee- Commissioner Seebach announced:**
 - No committee meeting took place.
- **Policy Review –Commissioner Norcross announced:**
 - The policy committee would hold off on rewriting the policies until Ray Schwartz finished reviewing the policies.

Old Business:

- **Memorial Park Rehabilitation Project:**
 - Ray Schwartz recommended tabling the decision on the Memorial Park Rehabilitation Project until a Special Board Meeting could be held, prior to the August first deadline, where the Board could be briefed on new information.
 - Commissioner Dickow moved to postpone discussion and action on the Memorial Park Rehabilitation Project until a Special Board Meeting could be held on July 27th, 28th or 29th. Commissioner Brooks seconded the motion; the motion carried unanimously.

New Business:

- **Approve resolution establishing bank account for Bond Debt Payment Taxes:**
 - Commissioner Dickow moved to approve the resolution establishing a bank account for the bond payment taxes. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Dickow, Commissioner Ohlinger and Commissioner Bunger. Nays: None. Abstain: Commissioner Brooks.
- **Approve appointment of IMRF Authorized Agent:**
 - Commissioner Dickow moved to approve Sarah Kilmer as the IMRF Authorized Agent for the Flagg-Rochelle Community Park District. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Committee of the Whole Meeting date:**
 - Commissioner Bunger announced there would be a Committee of the Whole meeting on Saturday, August 6th, 2011 at the Hickory Grove Fitness and aquatic Center at 8 O'clock AM.

Consent Calendar:

- No items to present at this time.

Comments from the Public:

- Resident Diane McNeilly spoke on the following subjects; Board members, the comprehensive plan, grants and Skare Park.
- Resident John Dobbs spoke on the following subjects; The Focus House, Skare Park and the Memorial Park grant.
- Resident Jack Reich spoke on the Memorial Park grant.

Correspondence

- Commissioner Bunger read a thank you note from the Rochelle Migrant Program.

Dialogue

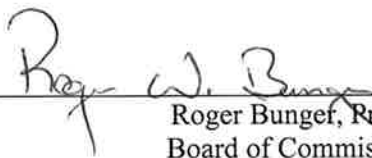
- Commissioner Dickow announced on a recent trip on the bike path a few things were noticed, Ray Schwartz was contacted, some of the things were taken care of and the others are on the list to do.
- Commissioner Norcross announced there was inconsistency on some of the park sign. Some signs stated the parks were open sunrise to sunset, but others stated the parks were open sunrise to 10 PM.
- Ray Schwartz reviewed and validated a tree was planted and would be removed from the middle of Connelly Park this fall and transplanted elsewhere.

Adjourn

- There being no further business to conduct; Commissioner Dickow moved to adjourn the meeting at 7:23 PM. Commissioner Norcross seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District


Roger Bungef, President
Board of Commissioners
Flagg-Rochelle Community Park District

August 15, 2011
Date Approved