

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT**  
**REGULAR MONTHLY BOARD MEETING**  
**August 15, 2011 6:30 PM**  
**Teen Town**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Teen Town, 101 South Eighth Avenue, Rochelle, Illinois on August 15, 2011. The meeting convened at 6:32 P.M. President Roger Bunger presiding.

**Pledge of Allegiance:**

- The Pledge of Allegiance was led by Commissioner Bunger.

**Roll Call:**

**Commissioners Present**

Roger Bunger  
Mic Brooks  
Richard Ohlinger  
Terry Dickow  
Christa Seebach  
Marshall Norcross  
Steve Hudson

**Commissioners Absent**

**Staff Present:** Ray Schwartz, Interim Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Note:**

- Commissioner Dickow left the meeting at 7:36 PM.
- Commissioner Dickow returned to the meeting at 7:43 PM.
- Commissioner Hudson left the meeting at 8:52 PM.

**Approval of Agenda:**

- Commissioner Ohlinger moved to approve the agenda of the August 15, 2011 regular monthly meeting. Commissioner Hudson seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- **Regular Meeting, July 18<sup>th</sup>, 2011:**
  - Commissioner Dickow moved to approve the Minutes of the Regular Board Meeting of July 18<sup>th</sup>, 2011, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

- **Special Meeting, July 29<sup>th</sup>, 2011:**
  - Commissioner Brooks moved to approve the Minutes of the Special Board Meeting of July 29<sup>th</sup>, 2011, as presented. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Committee of the Whole Meeting, August 6<sup>th</sup>, 2011:**
  - Commissioner Norcross moved to approve the Minutes of the Committee of the Whole Board Meeting of August 6<sup>th</sup>, 2011, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.

**Directors Report-Interim Executive Director Ray Schwartz presented a slideshow:**

- Highlights include:
  - Staff – responsibility versus authority.
  - Financials for fiscal year 2009-2010 submitted to the auditor.
  - Implemented a time tracking of individual park maintenance.
  - There was staff support on the Fourth of July at Atwood and Cooper parks.
  - Truck replacement put on hold.
  - Financials for fiscal year 2010-2011 to be ready for the Auditor by the end of August.
  - Fiscal year 2011-2012 budget to be ready for public hearing and August Board approval.
  - Fiscal Year 2011-2012 Appropriation Ordinance to be ready for Approval in August.
  - Expanding the chart of account to improve revenue and expense detail.
  - Assessing the viability of the Hickory Grove operation.
  - An update on the parks in house and contracted work to be done.
  - An update on the back burner items.

**Presidents Report-Commissioner Roger Bunger announced:**

- Recognized Commissioner Dickow for ten years of service to the Park District.

**Committee Reports:**

- **Finance Committee - Richard Ohlinger announced:**
  - The finance report is in the packet.
  - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Buildings, Grounds and Maintenance – Christa Seebach:**
  - No meeting was held.
- **Recreation Committee- Terry Dickow announced:**
  - The report is in the Board packet.
    - Ryan Coffland was chosen to be the Recreation Coordinator, while Liz is away on Maternity leave.
    - There is still a vacancy at Hickory Grove. Someone needs to be put in place to cover the manager duties.

- It has been suggested next year Spring Lake should stay open through Labor Day.
- **Development and Planning Committee – Mic Brooks announced:**
  - No committee meeting took place.
- **Personnel Committee- Commissioner Seebach announced:**
  - No committee meeting took place.
- **Policy Review –Commissioner Norcross announced:**
  - The policy committee is waiting on the financial status of the Park District before proceeding with changes.

**Old Business:**

- No old business at this time.

**New Business:**

- **Review and approval of the Fiscal Year 2009-2010 audit report:**
  - Tom Winebaugh of Winebaugh and Associates presented the fiscal year 2009-2010 final audit report.
  - Commissioner Hudson moved to approve the fiscal year 2009-2010 audit report. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Approval of the Fiscal Year 2009-2010 auditor’s adjustments :**
  - Commissioner Ohlinger moved to approve the fiscal year 2009-2010 auditor’s adjustments. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Approval of the Fiscal Year 2009-2010 auditor’s invoice:**
  - Commissioner Brooks moved to approve the auditor’s invoice, in the amount of \$11,300, for the fiscal year 2009-2010 audit. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Approval in tentative form the Cumulative Budget and Appropriation Ordinance for fiscal year 2011-2012:**
  - Linda Matkowski of Raymond James presented budgetary information for fiscal year 2011-2012.
  - Commissioner Ohlinger moved to approve, in tentative form, the Cumulative Budget and appropriation Ordinance for the fiscal year 2011-2012: Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approval of the termination of the contract with Team Reil, Inc. for the 2009 Atwood Park improvement project:**
  - Commissioner Hudson moved to approve the termination of the contract with Team Reil, Inc. for the 2009 Atwood Park Improvement Project. Commissioner Norcross seconded the motion; the motion carried unanimously.

- **Approval of the request for bids for the Memorial Park toilet restoration, and for the mowing/trimming, garbage removal, and tree trimming within the Park System:**
  - Mr. Ray Schwartz presented a slideshow.
  - Commissioner Norcross moved to approve the request for bids for the Memorial Park toilet restoration, and for the mowing/trimming, garbage removal, and tree trimming within the Park System. Commissioner Seebach seconded the motion; the motion carried unanimously.
- **Approval of the discontinuance of the Farmer's Market, after this season, due to low participation and cost:**
  - Mr. Ray Schwartz presented a slideshow.
  - Commissioner Dickow moved to approve the discontinuance of the Farmer's Market, after this season, due to low participation and cost. Commissioner Hudson seconded the motion; the motion carried unanimously.
- **Approval of the Hickory Grove reduced operating hours:**
  - Mr. Ray Schwartz presented a slideshow.
  - Public Comment:
    - Resident Carolyn Cryer spoke on the following subjects: swimming at Hickory Grove, swimming rates and facility hours.
    - Resident Sharon Davis spoke on the following subjects: quality of life issues, swimming at Hickory Grove and tax dollars.
    - Resident Gwen Lowrey spoke on the following subjects: moving to Rochelle, pool rates and the status of the Hickory Grove facility.
    - Resident Dave Lowery spoke on the following subjects: fund balances, cooperative government agreements, utilization of the City of Rochelle's TIF fund and the Hickory Grove swimming pool.
    - Resident Lanore Berberich spoke on the following subjects: the Hickory Grove facility and compliments to Mr. Ray Schwartz.
    - Resident Prem Sud spoke on the following subjects: compliment to Mr. Ray Schwartz, the Hickory Grove facility, expenses and revenues.
    - Resident Marian Austin spoke on the following subjects: Enterprise funds and tax dollars.
    - Resident Nitesh Singh of Comfort Inn and Suites spoke on the following subjects: Hickory Grove facility, revenue, tax dollars, expenses and marketing.
    - Resident Frank Frisch spoke on the following subjects: taxes, OCCA and the Hickory Grove facility.
    - Resident Marilyn May spoke on the following subjects: thanked the Board for their efforts.

- Commissioner Norcross moved to approve the Hickory Grove reduced operating hours. Commissioner Brooks seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Dickow, Commissioner Ohlinger and Commissioner Brooks. Nays: Commissioner Bunger. Abstain: None. \*Note Commissioner Hudson left the meeting prior to the vote being taken.
- **Approval of the selection of a Board member to be a voting member of the Flagg Township Historical Society:**
  - Commissioner Ohlinger moved to nominate Commissioner Dickow to be a voting member of the Flagg Township Historical Society. Commissioner Brooks seconded the motion; the motion carried unanimously.

**Consent Calendar:**

- No items to present at this time.

**Comments from the Public:**

- Resident Jeffrey Pignato spoke on the following subjects: the Illinois Flag Act and flags within the Park District.
- Resident Nitesh Singh spoke on the following subjects: Sunday hours at Hickory Grove and hotel tax.
- Resident Mike Koolidge spoke on the following subjects: Park Board e-mail addresses.
- Resident Frank Frisch spoke on the following subjects: Full-Time Maintenance employees and land acquisition.

**Correspondence**

- Commissioner Bunger read a thank you note from team Ramona of the VCCT (Vince Carney Community Theater) group.

**Dialogue**

- Commissioner Dickow announced the need to keep patrons from driving on the grassy area near the band shell.

**Adjourn to Executive Session:**

- Commissioner Norcross moved to adjourn to executive session to discuss land acquisition and personnel at 9:37 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.

**Reconvene to Regular Session:**

- Commissioner Brooks moved to reconvene to regular session at 10:07 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.

**Roll Call:**

- Commissioner Seebach, Commissioner Norcross, Commissioner Ohlinger, Commissioner Bunger, Commissioner Brooks and Commissioner Dickow.

**Executive Session Business:**

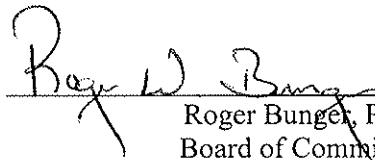
- Commissioner Dickow moved to reimburse former director, Steve Liezert for his vacation time, sick leave accumulated for the eight hours or whatever it was and service to the Park District and with the understanding that the District Attorney will draft a letter certifying that all of our connections and obligations are met. Commissioner Brooks seconded the motion. Ayes: Commissioner Brooks, Commissioner Dickow, Commissioner Ohlinger and Commissioner Bunger. Nays: Commissioner Seebach Commissioner Norcross. Abstain: None.

**Adjourn**

- There being no further business to conduct; Commissioner Dickow moved to adjourn the meeting at 10:09 PM. Commissioner Seebach seconded the motion; the motion carried unanimously.



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Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District



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Roger Bunger, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

September 19, 2011  
Date Approved