

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
October 17, 2011 6:30 PM
Spring Lake Marina

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at the Spring Lake Marina, 121 South Eighth Street, Rochelle, Illinois on October 17, 2011. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Terry Dickow
Christa Seebach
Marshall Norcross

Commissioners Absent

Steve Hudson
Richard Ohlinger

Staff Present: Ray Schwartz, Interim Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

Special Note: Commissioner Ohlinger joined the meeting at 6:33 PM.

Approval of Agenda:

- Commissioner Brooks moved to approve the agenda of the October 17, 2011 regular monthly meeting. Commissioner Norcross seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Budget Hearing Meeting September 19, 2011:**
 - Commissioner Dickow moved to approve the Minutes of the Budget Hearing Meeting of September 19th, 2011, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Regular Meeting September 19, 2011:**
 - Commissioner Norcross moved to approve the Minutes of the Regular Meeting of September 19th, 2011, as presented. Commissioner Seebach seconded the motion; the motion carried unanimously.

Directors Report-Interim Executive Director Ray Schwartz presented a slideshow:

- Highlights include:
 - Financial:
 - Reporting accuracy to be the number one priority.
 - Fiscal Year 2011-2012 is now the current year in the software system.
 - The working budget is being finalized.
 - The Recreation Fund will now stand alone.
 - Organizational Restructuring:
 - Continuing staff reduction.
 - Considering outsourcing the financials.
 - Recreation:
 - Autumn programs are in progress.
 - Hickory Grove:
 - ❖ August had 13 cancellations and 40 new members.
 - ❖ September had 9 cancellations and 10 new members.
 - The meetings with the independent sports associations have slowed down.
 - Analyzing sport field expenses.
 - Purchasing bike path trash receptacles, to be located every half mile along the bike path.
 - Parks:
 - Chain link fence around the shelters has been removed.
 - Skare and Cooper Park shelters have been painted.
 - Memorial Park:
 - ❖ Arch location recommendation is off of Avenue D.
 - ❖ The toilet restoration project is under way.
 - The Veteran's Memorial group is looking at the Park District and considering the hill behind Walgreen's for a new memorial.

Presidents Report-Commissioner Roger Bunger announced:

- Recognized petitions containing 1,150 signatures had been turned in in opposition of closing the Hickory Grove Fitness and Aquatic Center.

Committee Reports:

- **Finance Committee - Richard Ohlinger announced:**
 - Commissioner Norcross moved to approve the manual check report, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.
 - The finance report is in the packet.
 - Commissioner Brooks moved to approve the financial report, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.
 - The Financial Committee met and discussed the following topics:
 - Utilizing a taxable bond instead of a tax exempt bond.

- It will take approximately three years to get the operating funds back down to a zero balance.
 - The Capital funds will be locked down, for the next three years, with what is currently available.
 - The numbers for Hickory Grove are looking more favorable to get a handle on.
- **Buildings, Grounds and Maintenance – Commissioner Hudson absent:**
- **Recreation Committee- Ryan Coffland announced:**
 - Cheerleading and Pee Wee basketball filled fast.
- **Development and Planning Committee – Commissioner Brooks announced:**
 - Nothing new to announce.
- **Personnel Committee- Commissioner Seebach announced:**
 - No meeting was held.
 - The Board will soon be searching for a new Director.
- **Policy Review –Commissioner Norcross announced:**
 - The Policy Manual will be discussed under new business.
 - After the approval of the Policy manual it will be time to move on to the next phase of the policies.

Old Business:

- **Approval of the Commissioner Policy Manual.**
 - Commissioner Ohlinger moved to approve Commissioner Policy Manual. Commissioner Brooks seconded the motion. Ayes: Commissioner Seebach, Commissioner Ohlinger, Commissioner Brooks, Commissioner Dickow and Commissioner Bunger. Nays: Commissioner Norcross. Abstain: None.
- **Approval of the Amended Cumulative Budget and Appropriation Ordinance for Fiscal Year 2011-2012.**
 - Commissioner Ohlinger moved to approve the amended cumulative budget and appropriation ordinance. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approval of the withdrawal from future consideration of the November 2010 application for grant funding of a recreation center to be constructed at Helms Park South.**
 - Commissioner Norcross moved to approve the withdrawal from future consideration of the 2010 application for grant funding of a recreation center to be constructed at Helms Park South. Commissioner Seebach seconded the motion. Ayes: Commissioner Seebach, Commissioner Ohlinger, Commissioner Norcross, Commissioner Brooks and Commissioner Bunger. Nays: Commissioner Dickow. Abstain: None.

New Business:

- **Approve contract for purchase of the property at 115 Avenue C (Lot 4 and parts of Lots 5 and 6, all in Block 1 of Oak Park Addition to the City of Rochelle) for the sum of \$40,500:**
 - Commissioner Dickow moved to approve the contract for purchase of the property known as 115 Avenue C (Lot 4 and parts of lots 5 and 6, all in Block 1 of Oak Park Addition to the City of Rochelle) for the sum of \$40,500. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve proceeding with replacement of the Memorial Park Arch, including relocating the cannon and adding a bronze plaque with photos describing the origins and history:**
 - Commissioner Brooks proceeding with replacement of the Memorial Park Arch, including relocating the cannon and adding a bronze plaque with photos describing the origins and history located off of Avenue D. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approve the bid for Bruns Construction, Inc., Rochelle, IL, for partial restoration of the Memorial Park toilet facility at a bid amount of \$12,360:**
 - Commissioner Seebach moved to approve the bid for Bruns Construction, Inc., Rochelle, IL, for partial restoration of the Memorial Park toilet facility at a bid amount of \$12,360.00. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Seebach, Commissioner Ohlinger, Commissioner Brooks, Commissioner Norcross and Commissioner Bungler. Nays: Commissioner Dickow. Abstain: None.
- **Approval of the Purchase of Flag Poles with Solar Powered Lights from Carrot-Top Industries, Inc. for \$12,872.45:**
 - No motion made.
- **Approval of the Purchase of 112 Recycled Plastic Trash Receptacles:**
 - Commissioner Norcross moved to approve the purchase of 112 recycled trash receptacles, 38 gallon capacity, from Belson Outdoors, for \$19,880: Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approval of the Beginning Revitalization of Skare Park Natural Area with Clearing of Invasive Tree and Bush Species by Contract:**
 - Commissioner Brooks moved to approve the beginning revitalization of Skare Park natural area with the clearing of invasive tree and bush species by contract not to exceed \$20,000: Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approval of the Selection of Strand and Associates for Preparing Design and Construction Documents for Capital Improvement Presented in their improvement concepts for Cooper and Atwood Parks:**
 - No motion made.

- **Approval of the New Rate Structure for the Hickory Grove Memberships Effective November 1, 2011:**
 - Rate structure
 - Individual per month rate \$35/\$45 non-resident.
 - Extra dependents per month rate \$30/\$40 non-resident. Rate includes all of the rest of the family.
 - Daily Fee of \$5 per person.
 - Corporate rates will be similar but may differ by a dollar or two.
 - Comments from the Public:
 - Resident, Carolyn Cryer spoke on the following subject: new rates per month being all inclusive.
 - Resident, Lanore Berberich spoke on the following subjects: full memberships verses pool only memberships and standard rates verses senior rates.
 - Resident, Sandy Mace spoke on the following subjects: new rates verses old rates and returning to more available hours at Hickory Grove.
 - Resident, David Lowrey spoke on the following subjects: options concerning leasing the Hickory Grove facility.
 - Resident, Frank Frisch spoke on the following subjects: pool use, hospital workout facility, rates, engineering study and closing the Hickory Grove facility.
 - Resident, Marilyn May spoke on the following subjects: petitions, increasing rates, impressive facilities, corporate sponsors and volunteers.
 - Resident, Gwen Lowrey spoke on the following subjects: petitions, community support of the pool, increased rates and thanked the Board for their hard work.
 - Commissioner Ohlinger moved to approve the new rate structure for the Hickory Grove Fitness and Aquatic enter. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approval of the Letter in Support of Ogle County/City of Rochelle TIGER Grant Application for Jack Dame Road Overpass:**
 - Commissioner Ohlinger moved to approve the letter in support of Ogle County/City of Rochelle TIGER Grant application for Jack Dame Road overpass. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approval of the Designation of Roger Bunger as Delegate, with Mic Brooks and Richard Ohlinger to serve as Alternatives at the Annual Business Meeting of the Illinois Association of Park Districts (IAPD) on January 28, 2012:**
 - Commissioner Dickow moved to approve Commissioner Bunger as the delegate for the IAPD annual meeting, as well as Commissioner Brooks and Commissioner Ohlinger as the second and third delegates. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approval of Contracting with IAPD for the Executive Director Search at a Cost Not to Exceed \$7,000:**

- Commissioner Norcross moved to approve the contract with the IAPD for their Executive Director search at a cost not to exceed \$7,000. Commissioner Dickow seconded the motion; the motion carried unanimously.

Consent Calendar:

- No items to present at this time.

Comments from the Public:

- Resident Carolyn Cryer spoke on the following subject: ideas to help the Board on getting out of debt.
- Resident Mike Koolidge spoke on the following subjects: the use of lights and solar panels on flag poles and Board e-mail addresses.
- Resident Dennis Swinton spoke on the following subjects: the Board doing a great job, parking and park improvements.
- Resident Frank Frisch spoke on the following subjects: meeting times and bid notices.

Correspondence

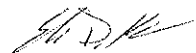
- Commissioner Seebach read a thank you note from Carolyn Elder.
- Commissioner Seebach read a thank you note from Rochelle Christian Food Pantry.
- Commissioner Seebach read a thank you from the Creston Booster Club.
- Commissioner Seebach read a thank you letter from the Library.

Dialogue

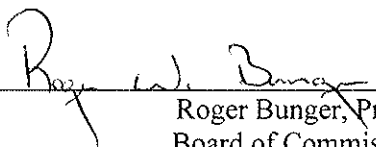
- Commissioner Bunger reminded the commissioners to turn forms into Commissioner Brooks for the Director search.

Adjourn

- There being no further business to conduct; Commissioner Dickow moved to adjourn the meeting at 8:39 PM. Commissioner Norcross seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

November 21, 2011
Date Approved