

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
March 19, 2012 6:30 PM
Teen Town

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Teen Town, 101 South Eighth Avenue, Rochelle, Illinois on March 19, 2012. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Terry Dickow
Christa Seebach
Steve Hudson

Commissioners Absent

Marshall Norcross
Richard Ohlinger

Staff Present: Eric Christensen, Executive Director, Sarah Kilmer, Executive Assistant/Financial Manager, Elizabeth Sosa, Superintendent of Recreation, Ryan Coffland, Recreation Coordinator, Dale Wood, Lead Maintenance 1, and Kelly Grzywa.

Approval of Agenda:

- Commissioner Brooks moved to approve the agenda of the March 19, 2012 regular monthly meeting. Commissioner Dickow seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Special Meeting February 8, 2012:**
 - Commissioner Hudson moved to approve the Minutes of the Special Meeting of February 8, 2012, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Special Meeting February 13, 2012:**
 - Commissioner Dickow moved to approve the Minutes of the Special Meeting of February 13, 2012, as presented. Commissioner Hudson seconded the motion; the motion carried unanimously.

- **Regular Meeting February 21, 2012:**

- Commissioner Seebach moved to approve the Minutes of the Regular Meeting of February 21, 2012, as presented. Commissioner Hudson seconded the motion; the motion carried unanimously.

Approval of Resolution for Treasurer Pro-Tempore

- Commissioner Hudson moved to approve the resolution appointing Commissioner Terry Dickow as Treasurer Pro-Tem. Commissioner Brooks seconded the motion. Ayes: Commissioner Seebach, Commissioner Hudson, Commissioner Brooks and Commissioner Bunger; Nays: None; Abstain: Commissioner Dickow.

Budget and Finance Committee-Commissioner Dickow announced:

- Manual Checks
 - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Dickow seconded the motion. Ayes: Commissioner Seebach, Commissioner Hudson, Commissioner Brooks and Commissioner Dickow; Nays: None; Abstain: None. Commissioner Bunger did not vote.
- Financial Report
 - The finance report is in the packet.
 - Bank overview:
 - On a cash basis, as of the end of February:
 - ✚ The checking account had a balance of \$266,814.82.
 - ✚ The money market account had a balance of \$1,451,999.94.
 - ✚ The debt service money market account had a balance of \$3,995.50.
 - ✚ A total cash balance of \$1,722,810.26.
 - On an accrual basis, as of the end of February:
 - ✚ The checking account had a balance of \$116,942.71.
 - ✚ The money market account had a balance of \$1,452,896.14.
 - ✚ The debt service money market account had a balance of \$3,995.50.
 - ✚ A total cash balance of \$1,573,834.35.
- Sarah Kilmer presented:
 - Financial software down to the final tweaks.
 - Fiscal Year 2011-2012 Amended Appropriation Ordinance completed.
 - Work has begun on the fiscal year 2012-2013 budget.
 - Preparing for fiscal year end.
 - Economic Interest Statements to be filled out and returned.
 - Overview of February 2012 year-to-date financial performance, by fund.

Items from the Public (Agenda Items Only):

- Resident Frank Fritsch spoke on the following subjects: taxable bond money, fund balances and Hickory Grove.

Directors Report-Interim Executive Director Eric Christensen:

- Deferred to staff reports, due to only being with the Park District for one week prior to the Board Meeting.

Staff Reports:

- Parks-Dale Wood Announced
 - General
 - Signs being repaired and painted
 - Picnic tables being repaired and repainted
 - Teen Town
 - Dry wall completed
 - Wall painting almost complete
 - Ordered new drinking fountain
 - Cooper Park
 - Repaired vandalized restroom
 - Hillcrest, Flannigan, Powers, and Kelley Parks
 - Covered graffiti on the Flannigan basketball court
 - Tilton Park
 - Covered graffiti at the senior league back stop
 - Midwest Park
 - Sign completed
 - Spring Lake Park
 - Ordered drinking fountain
 - Removed old cabinets in office area
 - Dropped off water fall pump for repair
 - Lake Sule
 - Installed boat dock
 - Bike Path
 - Covered Graffiti on park bench
 - Negotiated savings-\$700
- Recreation-Elizabeth Sosa announced:
 - Program updates.
 - Hickory Grove update.
 - Website update.
 - Negotiated savings-\$299

Presidents Report-Commissioner Roger Bunger announced:

- The Park District has been working towards a seamless transition for Hickory Grove Fitness and Aquatic Center. A meeting is scheduled for Wednesday, March 21, 2012 with OCCCA (Ogle County Civic Center Authority), the City of Rochelle, Abraham's Bar and Grill, and Comfort Inn and Suites to further discuss the seamless transition from the Park District to OCCCA.

Committee Reports Needing Action:

- None at this time.

Old Business:

- None at this time.

New Business:

- **Approve the ratification for a hot water heater purchased for Spring Lake Pool totaling \$10,438.73:**
 - Commissioner Dickow moved to approve to approve the ratification for a hot water heater purchased for Spring Lake Pool totaling \$10,438.73. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve the Anderson Plumbing final bill for Park Office heating, air conditioning and water heater installation; totaling \$14,356:**
 - Commissioner Hudson moved to approve to approve the Anderson Plumbing final bill for Park Office heating, air conditioning and water heater installation; totaling \$14,356. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approve the Approval of the Affiliate Group Agreement:**
 - Commissioner Brooks moved to approve the Affiliate Group Agreement; with an amendment to section P. to include verbiage on the requirement for the coaches of visiting teams to have state background checks, from the state of their residency, performed prior the coach coming into contact with any children, verbiage to be created by Sarah Kilmer. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approve the resolution for the transfer of taxable bond series 2012 money to the General Fund, Recreation Fund and the Hickory Grove Fund:**
 - Commissioner Hudson moved that the resolution for the transfer of taxable bond series 2012 money to the General Fund, Recreation Fund and the Hickory Grove Fund. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve the process to sell two Park District trucks by sealed bid:**
 - Commissioner Dickow moved to approve the process to sell two Park District trucks by sealed bid. Commissioner Seebach seconded the motion; the motion carried unanimously.

- **Approve the Amended Cumulative Budget and Appropriation Ordinance:**
 - Commissioner Brooks moved to approve the Amended Cumulative Budget and Appropriation Ordinance. Commissioner Dickow seconded the motion; the motion carried unanimously.

Items from the Public:

- Resident David Reish spoke on the following subjects: water main repairs, time line on negotiations for next year, and utility bills.

Adjourn to Executive Session:

- Commissioner Seebach moved to adjourn to executive session for the purpose of discussing land acquisition and lease of real-estate, and personnel at 8:03 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.

Reconvene to Regular Session:

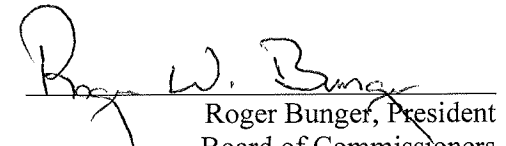
- Commissioner Seebach moved to reconvene to the regular session of the March 21, 2012 Board Meeting at 8:43 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.

Adjourn

- There being no further business to conduct; Commissioner Hudson moved to adjourn the meeting at 8:44 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

April 16, 2012
Date Approved