

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
September 17, 2012 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on September 17, 2012. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Christa Seebach
Marshall Norcross
Richard Ohlinger
Terry Dickow
Michelle Pease

Commissioners Absent

Staff Present: Eric Christensen, Executive Director; Sarah Kilmer, Executive Assistant/Financial Manager; and Elizabeth Sosa, Superintendent of Recreation; Marianne Swanson, Aquatic Manager.

Approval of Agenda:

- Commissioner Dickow moved to approve the agenda of the September 17, 2012 regular monthly meeting, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

Approval of Minutes:

• **Budget Hearing Meeting August 20, 2012:**

- Commissioner Norcross moved to approve the Minutes of the Budget Hearing Meeting of August 20, 2012, as presented. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Ohlinger, Commissioner Pease, Commissioner Dickow and Commissioner Bunger; Nays: None; Abstain: Commissioner Brooks.

• **Regular Meeting August 20, 2012:**

- Commissioner Dickow moved to approve the Minutes of the Regular Meeting of August 20, 2012, as presented. Commissioner Pease seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Ohlinger, Commissioner Pease, Commissioner Dickow and Commissioner Bunger; Nays: None; Abstain: Commissioner Brooks.

Budget and Finance Committee-Commissioner Ohlinger announced:

- Manual Checks
 - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Pease seconded the motion; the motion carried unanimously.
- Financial Report
 - The finance report is in the packet.
- Sarah Kilmer presented:
 - Updated budget in software system
 - Removed all computer and phone systems from Spring Lake.
 - Filled the accounts payable position.
 - Planned a meeting with Raymond James.

Items from the Public (Agenda Items Only):

- Nothing at this time.

Directors Report-Executive Director Eric Christensen announced:

- Lake Sule:
 - The shelter metal roof will be complete by the end of the month.
 - The crack filling and seal coating of the parking lot will be complete by the end of the month.

- Memorial Park:
 - The cannon pad plan went to City officials. A portion of the parking area will be removed to compensate for the additional concrete for the pad.
 - The Park District will be soliciting local companies for proposals to complete the concrete work.
 - The group working on painting the cannon is almost finished.
- Skare Park:
 - Disc Golf Course.
 - Work continues on the ecological assessment and restoration plan. A draft should be submitted by the end of October.
- Cooper and Atwood Parks:
 - Cooper Park restroom bid is on the agenda for approval.
- Dog Park:
 - A committee meeting will be called to discuss the Dog Park location.
- General:
 - Meeting with Phil Nye in September to discuss bidding out the farmland.
 - Attended a Tiff District meeting at the City Hall.
 - Submitted a grant application to the Rochelle Area Community Foundation for a set of foam blocks.
 - Submitted the 21st Century Grant for an after school program.

Staff Reports:

- **Parks-Eric Christensen Announced:**
 - General:
 - Bike path repaired just west of the 251 bridge.
 - New grills installed around the parks.
 - Teen Town:
 - Sound system installed.
 - Hand rails installed in bathroom stalls.
 - Memorial Park:
 - Vandalized glass block windows repaired.
 - New toilet paper dispensers installed.
 - Tilton Park
 - Ball fields sprayed with weed killer.
 - Getting quotes for painting the east side of the cold storage building.
 - Atwood Park:
 - Limestone hauled in for walking path.

- Cooper Park:
 - Parking blocks removed from the east and west parking lots.
- Spring Lake Poole complex:
 - Leak in pool located.
 - Slide to be gel-coated.
- **Recreation-Elizabeth Sosa announced:**
 - Revenue vs. expense updates.
 - Program updates.
 - League updates.

Presidents Report-Commissioner Roger Bunger announced:

- The regularly scheduled October 15th, 2012 Board Meeting will be moved to October 22, 2012, 6:30 PM at the Marina Building.

Committee Reports Needing Action:

- Nothing at this time.

Old Business:

- **Approve the Cooper Park Restroom project:**
 - Commissioner Ohlinger moved to approve the bid by Bruns Construction Inc., for bid alternate # 1, in the amount of \$129,650.00, including bid alternate #2 for an additional \$7,650.00 for the Cooper Park Restroom project. Commissioner Brooks seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Ohlinger and Commissioner Brooks; Nays: Commissioner Pease, Commissioner Dickow and Commissioner Bunger; Abstain: None.
- **Non-Profit Rental Policy:**
 - Commissioner Pease moved to approve the bid on non-profit rental policy. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approve the intergovernmental agreement with the Illinois State Comptroller's Office, regarding debt recovery:**
 - Commissioner Norcross moved to approve the intergovernmental agreement with the Illinois State Comptroller's Office, regarding debt recovery. Commissioner Seebach seconded the motion; the motion carried unanimously

New Business:

- **Discussion of Executive Director's evaluation schedule:**
 - No motion necessary.

Items from the Public:

- Resident Michael Koolidge spoke on the following subjects: Tennis courts.

Executive Session:

- Commissioner Brooks moved to adjourn to executive session to discuss land acquisition at 8:16 PM. Commissioner Pease seconded the motion; the motion carried unanimously.

Reconvene:

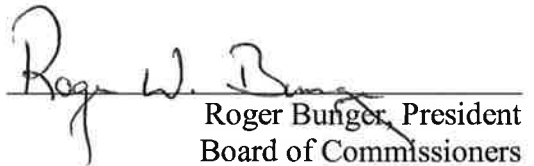
- Commissioner Pease moved to reconvene to the regular session of the September 17, 2012 at 8:47 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.

Adjourn:

- There being no further business to conduct; Commissioner Pease moved to adjourn the meeting at 8:48 PM. Commissioner Ohlinger seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

October 22, 2012
Date Approved