

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
December 17, 2012 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on December 17, 2012. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

**Pledge of Allegiance:**

- The Pledge of Allegiance was led by Commissioner Bunger.

**Roll Call:**

**Commissioners Present**

Roger Bunger  
Mic Brooks  
Christa Seebach  
Marshall Norcross  
Richard Ohlinger  
Michelle Pease

**Commissioners Absent**

Terry Dickow

**Staff Present:** Eric Christensen, Executive Director and Ryan Coffland, Recreation Coordinator.

**Approval of Agenda:**

- Commissioner Brooks moved to approve the agenda of the December 17, 2012 regular monthly meeting, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- **Regular meeting minutes November 19, 2012:**
  - Commissioner Ohlinger moved to approve the Minutes of the Regular Meeting of November 19, 2012, as presented. Commissioner Pease seconded the motion; the motion carried unanimously.

- **Bond Hearing November 19, 2012:**

- Commissioner Pease moved to approve the Minutes of the Bond Hearing of November 19, 2012, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

**Budget and Finance Committee-Commissioner Ohlinger announced:**

- Manual Checks
  - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Seebach seconded the motion; the motion carried unanimously.
- Financial Report
  - The finance report is in the packet.
  - Commissioner Ohlinger reviewed some of the highlighted financial information.

**Items from the Public (Agenda Items Only):**

- Resident Marilyn May spoke on the following subject: tennis courts.
- Resident John Prabhakar spoke on the following subject: tennis courts.
- Commissioner Bunger read a letter from Mary Kay Marima concerning the tennis courts.

**Directors Report-Executive Director Eric Christensen announced:**

- Lake Sule:
  - Vaulted toilet update.
- Helms:
  - Mini-Golf update.
  - Bleacher update.
  - Track update.
- Skare Park:
  - Ecological master plan draft received.
    - There will be a presentation at the January Board Meeting.
- Cooper and Atwood Parks:
  - Cooper Park restroom update.
  - Kids ground plan update.
- ADA Transition Plan
- General:
  - Union negotiations to begin.
  - Park foundation.
  - Meeting with Rochelle Township High School District.
  - Staff evaluations.

- Meeting with Hillcrest Village President.

**Staff Reports:**

● **Parks-Eric Christensen Announced:**

- General:
    - Parks winterized.
    - Spring Lake pool and bath house winterized.
    - Little League complex winterized.
    - Helms complex winterized.
  - Flannigan Park and Connolly Park:
    - New signs installed.
  - Helms complex:
    - Aeration completed, soon to be over seeded.
    - Dugouts and tennis court storage building painted.
  - Memorial Park:
    - Seeded down area where old house was taken down.
  - Powers Park:
    - New signs installed at the East and West entrances.
  - Spring Lake pool complex:
    - Filtration and water slide pumps to be pulled and rebuilt.
  - VFW Park:
    - Outfield lights repaired.
  - Skare Park:
    - Driving range closed down for the season.
- **Recreation-Ryan Coffland announced:**
- 21<sup>st</sup> Century Grant update.
  - League updates.
  - Brochure updates.

**Presidents Report-Commissioner Roger Bunger announced:**

- The evaluations of the Executive Director have been turned in. The results will be shared with the Board at the January meeting.
- Commissioner Norcross and Commissioner Seebach have been assigned to the Parks Beautification committee.

**Committee Reports Needing Action:**

- Nothing at this time.

### **Old Business:**

- **Bond Approval:**

- Commissioner Brooks stated: I am the Vice President of retail investments at the First National Bank of Rochelle. I do not have any ownership interest in the First National Bank. The bank is proposing to enter into a contract with the Park District for financial services, in connection with the 2013 bonds. By purchasing those 2013 bonds, I do not have any interest in that side of the bank. I have not been assigned to any of the responsibilities having to do with that. I haven't provided any services. I have not participated in, or will not participate in representing the bank in those discussions or negotiations, for the performance of those. I have no personal interest in the contract. I will not be voting or participating in any deliberations involved in the ordinance or the contract that might be authorized for that.
- Commissioner Norcross moved to approve the ordinance providing for the issue of \$750,000 Taxable General Obligation Park Bonds, Series 2013, of the Flagg-Rochelle Community Park District, Ogle County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Seebach, Commissioner Pease, Commissioner Norcross, Commissioner Ohlinger, Commissioner Bunger. Nays: None. Abstain: Commissioner Brooks.

### **Adjourn:**

- Commissioner Brooks moved to adjourn for a five minute recess, to sign bond documents at 7:13 pm. Commissioner Pease seconded the motion; the motion carried unanimously.

### **Reconvene:**

- Commissioner Ohlinger moved to reconvene to the regular session of the December 17, 2012 Board Meeting at 7:21 pm. Commissioner Pease seconded the motion; the motion carried unanimously.

### **New Business:**

- **Approve annual IPRF Worker's Compensation insurance policy:**
  - Commissioner Norcross moved to approve the annual IPRF Worker's Compensation insurance policy, in the amount of \$26,678.00. Commissioner Brooks seconded the motion; the motion carried unanimously.

- **Approve United Healthcare bid for employee insurance:**
  - Commissioner Pease moved to approve the United Healthcare bid for employee Health insurance. Commissioner Seebach seconded the motion; the motion carried unanimously.
- **Approve pay request from Bruns Construction:**
  - Commissioner Brooks moved to approve the pay request #1 from Bruns Construction, in the amount of \$23,090.40, for the Cooper Park restroom project. Commissioner Pease seconded the motion; the motion carried unanimously.
- **Approve final pay request from Metzger Brothers Construction Inc.:**
  - Commissioner Pease moved to approve final pay request from Metzger Brothers Construction Inc., in the amount of \$15, 291.00, for the Memorial Park Artillery Pad. Commissioner Seebach seconded the motion; the motion carried unanimously.
- **Approve tennis court recommendation:**
  - No action taken.
- **Approve changes to the Affiliate Agreement:**
  - No action taken.
- **Approve contract with Pizzo & Associates for Skare Park Woodland clearing at a maximum cost of \$20,000:**
  - Commissioner Ohlinger moved to approve the contract with Pizzo & Associates for the Skare Park Woodland Clearing, not to exceed \$20,000. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve purchase of Kubota 4x4 utility vehicle:**
  - Commissioner Brooks moved to approve the purchase of a Kubota 4x4 utility vehicle for use at the Skare Park Driving Range, at a cost not to exceed \$13,000. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Ohlinger, Commissioner Brooks, Commissioner Bunger. Nays: Commissioner Pease. Abstain: None.

**Items from the Public:**

- Resident Mary Kay Merima spoke on the following subjects: tennis courts.
- Resident Marilyn May spoke on the following subjects: disk golf, Skare Park expenses.
- Resident Ann Fritsch spoke on the following subjects: purchase of land on the agenda.
- Resident Robin Kinser spoke on the following subjects: youth and tennis courts.

**Executive Session:**

- Commissioner Pease moved to adjourn to executive session of the December 17, 2012 Board Meeting, to discuss purchase of land, at 8:26 PM. Commissioner Brooks seconded the motion; the motion carried unanimously.

**Reconvene:**

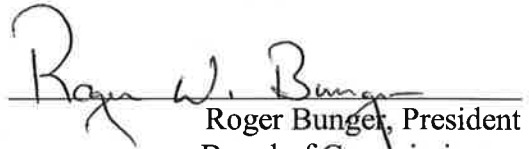
- Commissioner Pease moved to reconvene to the regular session of the December 17, 2012 at 9:00 PM. Commissioner Seebach seconded the motion; the motion carried unanimously.

**Adjourn:**

- There being no further business to conduct; Commissioner Ohlinger moved to adjourn the meeting at 9:01 PM. Commissioner Pease seconded the motion; the motion carried unanimously.



Eric Christensen, Recording Secretary  
Flagg-Rochelle Community Park District



Roger Bunger, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

January 21, 2013  
Date Approved