

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
July 16, 2012 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on July 16, 2012. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

**Pledge of Allegiance:**

- The Pledge of Allegiance was led by Commissioner Bunger.

**Roll Call:**

**Commissioners Present**

Roger Bunger  
Mic Brooks  
Christa Seebach  
Marshall Norcross  
Richard Ohlinger  
Terry Dickow

**Commissioners Absent**

**Staff Present:** Eric Christensen, Executive Director, Sarah Kilmer, Executive Assistant/Financial Manager, Ryan Coffland, Recreation Coordinator, and Dale Wood, Lead Maintenance 1.

**Approval of Agenda:**

- Commissioner Norcross moved to approve the agenda of the July 16, 2012 regular monthly meeting, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- **Committee of the Whole Meeting June 14, 2012:**
  - Commissioner Brooks moved to approve the Minutes of the Committee of the Whole Meeting of June 14, 2012, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

- **Regular Meeting June 18, 2012:**

- Commissioner Brooks moved to approve the Minutes of the Regular Meeting of June 18, 2012, as presented. Commissioner Ohlinger seconded the motion. Ayes: Commissioner Norcross, Commissioner Brooks, Commissioner Seebach, Commissioner Ohlinger and Commissioner Bunger. Nays: None. Abstain: Commissioner Dickow. The motion carries.

**Budget and Finance Committee-Commissioner Ohlinger announced:**

- Manual Checks
  - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Seebach seconded the motion; the motion carried unanimously.
- Financial Report
  - The finance report is in the packet.
- Sarah Kilmer presented:
  - Waiting on Vermont System to be available.
  - Meetings with Raymond James.
  - Completed Appropriation Ordinance.
  - Completed a “working vacation”.
  - Worked with CMJ Technologies to resolve some computer issues.
  - Getting a quote for information on a new phone system.
  - Presented Revenue vs. Expenses to date.

**Items from the Public (Agenda Items Only):**

- Resident Marilyn May spoke on the following subjects: Tennis courts and budgets.
- Resident Mary Kay Marema spoke on the following subjects: Tennis courts and the tennis committee.
- Resident Ted Tilton spoke on the following subject: Tennis courts.

**Directors Report-Executive Director Eric Christensen announced:**

- Lake Sule:
  - Quotes for Metal Roof on Shelter.
- Memorial Park:
  - Canon plan – still working on the plan with Fehr-Graham.
- Skare Park:
  - Disc Golf Course.
  - Vending Machine.

- Cooper and Atwood:
  - Master plan.
- Dog Park:
  - Held a community Dog Park meeting.
- General:
  - Toured Skare Park Farm Areas with Ed Roberts.
  - Attended Rochelle Foundation Seminar.
  - Had an information booth set up at the July 4<sup>th</sup> event.
  - Meetings with Tom Chapman of Raymond James.
  - Vacant Board Position Interviews will be held July 25 in the basement of the City Hall.

**Staff Reports:**

- **Parks-Dale Wood Announced:**
  - General:
    - Getting quotes for Lake Sule roof change over to steel.
    - Getting quote for seal coating Lake Sule drive and parking lot.
    - Had True Green implement treatment plan for three trees at Powers Park in Hillcrest.
    - Painted picnic tables in the parks.
  - Teen Town:
    - Installed partitions and changing tables in restrooms.
  - Memorial Park:
    - Trees have been removed at old house location.
    - Concrete removed from lot and dirt hauled in, seeding to be completed in the fall.
    - Exterior doors painted.
  - Tilton Park:
    - Electrical upgrade completed on lift station, trouble light installed on light post.
  - Cost savings:
    - Total cost savings \$500.00.
- **Recreation-Ryan Coffland announced:**
  - Spring Lake updates.
  - Program updates.
  - Day Camp updates.

**Presidents Report-Commissioner Roger Bunger announced:**

- Nothing at this time.

**Committee Reports Needing Action:**

- Commissioner Dickow announced updates from the museum as the liaison between the Park District and the Flagg Township Historical Society. No action needed.
  - The museum will be getting a donation of a 200 pound train bell, from Wisconsin.
  - The museum will be holding the Lincoln Highway “Buy Way” and art fair.

**Old Business:**

- **Approve in tentative form the Cumulative Budget and Appropriation Ordinance:**
  - Sarah Kilmer presented the working budget and Appropriation Ordinance.
  - Commissioner Brooks moved to approve in tentative form the Cumulative Budget and Appropriation Ordinance. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Discussion on a disc golf course:**
  - Ryan Coffland presented a slideshow regarding the Disc Golf course.
  - No motion made.
- **Discussion of Cooper and Atwood Park project:**
  - Dan Dalziel, of 3D Design Studio, presented pictures and cost estimates regarding the park improvements.
  - No motion made.

**New Business:**

- **Approve the application for final payment to Stenstrom Excavation and Blacktop Group for the Memorial Park Arch:**
  - Commissioner Ohlinger moved to approve the application for final payment to Stenstrom Excavation and Blacktop Group for the Memorial Park Arch, in the amount of \$29,700.00. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve the cell phone stipend policy:**
  - Commissioner Norcross moved to approve the cell phone stipend policy. Commissioner Brooks seconded the motion Ayes: Commissioner Norcross, Commissioner Brooks, Commissioner Dickow , Commissioner Ohlinger and Commissioner Bunger. Nays: Commissioner Seebach. Abstain: None. The motion carries.

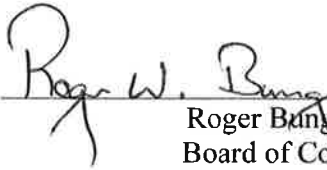
- **Approve the termination of the Jr. Tackle contract:**
  - Commissioner Dickow moved to the termination of the Jr. Tackle contract.  
Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Discussion of letter from Dennis Swinton:**
  - No motion made.


**Items from the Public:**

- Resident John Dobbs spoke on the following subjects: Disc golf course and bathrooms.
- Resident Jim May spoke on the following subjects: Budgets, tennis courts and the Arch.
- Resident Mary Kay Marema spoke on the following subjects: Prioritization, budgets and tennis courts.
- Resident Brian Sawicki spoke on the following subjects: Contract agreement terms, patrons and Helms Field water.
- Resident Chuck McGrath spoke on the following subject: Charges for shelters.

**Adjourn**

- There being no further business to conduct; Commissioner Dickow moved to adjourn the meeting at 9:12 PM. Commissioner Norcross seconded the motion; the motion carried unanimously.

  
 Roger Binger, President  
 Board of Commissioners  
 Flagg-Rochelle Community Park District

  
 Sarah D. Kilmer, Recording Secretary  
 Flagg-Rochelle Community Park District

August 20, 2012  
 Date Approved