

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
August 19, 2013 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on August 19, 2013. The meeting convened at 6:31 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Richard Ohlinger
Marshall Norcross
Michelle Pease
Christa Seebach
Brent Carmichael

Commissioners Absent

Mic Brooks

Staff Present: Eric Christensen, Executive Director; Sarah Kilmer, Executive Assistant/Financial Manager.

Approval of Agenda:

- Commissioner Norcross moved to approve the agenda of the August 19, 2013 regular monthly meeting, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Special meeting June 4, 2013:**
 - Commissioner Norcross moved to approve the Minutes of the Special Meeting of June 4, 2013, as presented. Commissioner Pease seconded the motion; the motion carried unanimously.
- **Budget Hearing minutes June 17, 2013:**
 - Commissioner Carmichael moved to approve the Minutes of the Budget Hearing of June 17, 2013, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

- **Regular meeting minutes July 15, 2013:**

- Commissioner Pease moved to approve the Minutes of the Regular Meeting of July 15, 2013, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

Budget and Finance Committee-Commissioner Brooks announced:

- Manual Checks
 - Commissioner Ohlinger moved to approve the manual check report, as presented. Commissioner Pease seconded the motion. Ayes: Commissioner Ohlinger, Commissioner Pease, Commissioner Carmichael, and Commissioner Norcross. Nays: Commissioner Seebach and Commissioner Bunger. Abstain: None.

Items from the Public (Agenda Items Only):

- Resident, Frank Fritsch spoke on the following subject: Salary increases and evaluating employees.

Directors Report-Executive Director Eric Christensen announced:

- Discussions with BNSF concerning the Bike Path.
- Discussions with Nippon Sharyo concerning using their fill for a possible sled hill on the East side of Lake Lida.
- Discussion with the new owner of the old Lincoln School concerning interest in the playground at the site.
- Discussions need to take place in the near future concerning plans on how to utilize the areas at Skare Park and Helms Complex.

Staff Reports:

- Nothing at this time.

Presidents Report-Commissioner Roger Bunger announced:

- Nothing at this time.

Committee Reports Needing Action:

- Nothing at this time.

Old Business:

- **ADA Accessibility update:**
 - Mr. John McGovern provided a review and discussion of the ADA Accessibility Consultants company and their findings within the Park District. Directing special attention to unique sites (such as Spring Lake Aquatic Park), Recurring sites (such as playgrounds and sport fields), and employee work areas. Mr. McGovern recommended splitting the compliance work to be done into phases. Mr. McGovern made note a Special Recreation Levy can be used for the upgrades.
- **Museum update:**
 - Mrs. Peri Query provided a recap of recent events, events to come and a financial report.
- **Approve background check policy:**
 - Commissioner Pease moved to approve the Background Check policy. Commissioner Carmichael seconded the motion; the motion carried unanimously.
- **Approve vehicle usage policy:**
 - Commissioner Norcross moved to accept the travel and use the Park District owned Vehicle and personal vehicle policy with number five of Personal Vehicles omitted. Number five being a fore-referenced stipend. Commissioner Seebach seconded the motion; the motion carried unanimously.
- **Discussion of Superintendent of Parks:**
 - Commissioner Norcross led the discussion concerning the need for a Superintendent of Parks.

New Business:

- **Approve destruction of surplus property (destruction of eleven computers):**
 - Commissioner Ohlinger moved to approve the destruction of eleven unusable computers with the hard drives being shredded. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approve payment request from George's Landscaping in the amount of \$40,159.44:**
 - Commissioner Ohlinger moved to approve payment request from George's Landscaping, in the amount of \$40,159.44. Commissioner Pease seconded the motion; the motion carried unanimously.
- **Approve payment request from Evan's and Son Blacktop, Inc., in the amount of \$61,173.90:**
 - Commissioner Carmichael moved to approve payment request from Evan's and Son Blacktop, Inc., in the amount of \$61,173.90. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Approve payment request from Bruns Construction, Inc., in the amount of \$5,967.00:**
 - Commissioner Ohlinger moved to approve payment request from Bruns Construction, Inc., in the amount of \$5,967.00, subject to two doors being replaced first. Commissioner Norcross seconded the motion; the motion carried unanimously.

- **Approve resolution for a three year tax abatement to GREDCO:**
 - Commissioner Ohlinger moved to approve the resolution for a three year tax abatement to GREDCO. Commissioner Pease seconded the motion; the motion carried unanimously.
- **Financial Policy Discussion:**
 - Mr. Christensen led a discussion concerning the presentation of the Financial Policy.

Items from the Public:


- Frank Fritsch, resident commented on the following topics: background check policy, vehicle usage policy, and the Superintendent of Parks.
- Peri Query, resident commented on the following topics: Superintendent of Parks.
- Kole Smart, resident commented on the following topics: termination of employment.

Adjourn:

- There being no further business to conduct; Commissioner Ohlinger moved to adjourn the meeting at 8:20 PM. Commissioner Seebach seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

September 16, 2013
Date Approved