

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
January 21, 2013 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on January 21, 2013. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

**Pledge of Allegiance:**

- The Pledge of Allegiance was led by Commissioner Bunger.

**Roll Call:**

**Commissioners Present**

Roger Bunger  
Mic Brooks  
Christa Seebach  
Marshall Norcross  
Terry Dickow  
Michelle Pease

**Commissioners Absent**

Richard Ohlinger

**Staff Present:** Eric Christensen, Executive Director; Sarah Kilmer, Executive Assistant/Financial Manager and Elizabeth Sosa, Superintendent of Recreation.

**Note:**

Commissioner Dickow left the meeting at 7:48 pm and returned at 7:50 pm.  
Commissioner Brooks left the meeting at 8:20 pm and returned at 8:22 pm.  
Commissioner Pease left the meeting at 8:52 pm and returned at 8:55 pm.

**Approval of Agenda:**

- Commissioner Norcross moved to approve the agenda of the January 21, 2013 regular monthly meeting, as presented. Commissioner Dickow seconded the motion; the motion carried unanimously.

### **Approval of Minutes:**

- **Regular meeting minutes December 17, 2012:**

- Commissioner Brooks moved to approve the Minutes of the Regular Meeting of December 17, 2012, as presented. Commissioner Pease seconded the motion; Ayes: Commissioner Seebach, Commissioner Norcross, Commissioner Pease, Commissioner Brooks, and Commissioner Bunger. Nays: None. Abstain: Dickow.

### **Budget and Finance Committee-Mr. Christensen announced:**

- Manual Checks
  - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Pease seconded the motion; the motion carried unanimously.
- Financial Report
  - The finance report is in the packet.
  - Sarah Kilmer reviewed some of the highlighted financial information.

### **Items from the Public (Agenda Items Only):**

- Resident Frank Fritsch spoke on the following subject: Worker's Compensation Insurance, the Affiliate Agreement and waiver process, the Skare Park restoration master plan, Recreation Accessibility Consultants, intergovernmental agreements with the school, background checks, the 21<sup>st</sup> Century Grant, and jobs open on the Park District website.

### **Directors Report-Executive Director Eric Christensen announced:**

- Lake Sule:
  - Vaulted toilet update.
  - City sidewalk update.
  - Storm water.
- Helms:
  - Tennis group meeting.
  - Park plan sketch.
- Skare Park:
  - Clearing update.
  - Disc golf update.
- Cooper and Atwood Parks:
  - Cooper Park restroom update.
  - Kids ground plan update.

- General:
  - Union negotiations to begin.
  - Meeting with Village of Hillcrest.
  - Spin bike bid opening.
  - Youth sports affiliates meeting.
  - AED grant.
  - State conference.
  - Capital project priority meeting.

**Staff Reports:**

- **Parks-Eric Christensen Announced:**

- General:
  - Teen Town floor burnished. Interior glass replaced.
  - Park storage organized.
  - Filtration and water pumps taken out for rebuild.
- Flannigan Park and Connolly Park:
  - Park bench vandalized.
- Atwood Park:
  - Vandalism.
- Spring Lake pool complex:
  - Lights replaced on North and South sides of building.
- Park Office:
  - Electrical panel replaced.
- Lake Sule:
  - Boat docks removed.
  - Dirt added around sides of shelter floor.
- Skare Park:
  - Dead trees removed by museum.
  - Brush cleared for disc golf course.
  - Dirt added around sides of shelter floor.

- **Recreation-Elizabeth Sosa announced:**

- 21<sup>st</sup> Century Grant update.
- League updates.
- Program updates.

**Presidents Report-Commissioner Roger Bunger announced:**

- The discussion of the Parks beautification committee will be during the Hillcrest Presentation.
- The next Board Meeting will be Tuesday, February 19, 2013, due to Presidents day.
- Commissioner Seebach's birthday today.

**Committee Reports Needing Action:**

- Commissioner Dickow presented an update on the Flagg Township museum
  - A new commissioner should be elected to be the museum board member.
  - A new stair lift was installed.
  - A new protective coating was installed on the museum windows.

**Old Business:**

- **Approve revision to Illinois Public Risk Fund Worker's Compensation insurance policy, in the amount of \$27,356:**
  - Commissioner Pease moved to approve the revision to Illinois Public Risk Fund Worker's Compensation insurance policy, in the amount of \$27,356. Commissioner Dickow seconded the motion; the motion carried unanimously.
- **Approve suspension of the Affiliate Agreement:**
  - Commissioner Dickow moved to approve the suspension of the affiliate agreement until January 1<sup>st</sup>, 2014, at which time it will go into effect. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve the Skare Park Restoration Master plan:**
  - Commissioner Dickow moved to approve the Skare Park Restoration Master plan. Commissioner Pease seconded the motion; the motion carried unanimously

**New Business:**

- **Approve Recreation Accessibility Consultants, LLC contract, in the amount of \$15,038:**
  - Commissioner Brooks moved to approve the Recreation Accessibility Consultants, LLC contract, in the amount of \$15,038. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approve intergovernmental agreement with Rochelle Consolidated Community School District 231:**
  - Commissioner Pease moved to approve the intergovernmental agreement with Rochelle Consolidated Community School District 231. Commissioner Dickow seconded the motion; the motion carried unanimously.

- **Presentation by the Village of Hillcrest:**

- Village President, Kim Whalen presented ideas for the Park District concerning the Village of Hillcrest.
- President Whalen requested the consideration of upgrading some of the park equipment.
- President Whalen requested the consideration of the Park District to provide monies to bring City sewer to The Village of Hillcrest and in return the Village would provide water to the parks in Hillcrest.

**Items from the Public:**

- Resident Frank Fritsch spoke on the following subjects: Bike path, bonds and capital expenses.

**Executive Session:**

- Commissioner Dickow moved to adjourn to executive session of the January 21, 2013 Board Meeting, to discuss purchase of land and personnel, at 9:12 PM. Commissioner Brooks seconded the motion; the motion carried unanimously.

**Reconvene:**


- Commissioner Brooks moved to reconvene to the regular session of the January 21, 2013 at 10:41 PM. Commissioner Dickow seconded the motion; the motion carried unanimously.

**Adjourn:**

- There being no further business to conduct; Commissioner Dickow moved to adjourn the meeting at 10:41 PM. Commissioner Brooks seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District

  
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Roger Bunger, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

February 19, 2013  
Date Approved