

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
November 18, 2013 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on November 18, 2013. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Pledge of Allegiance:

- The Pledge of Allegiance was led by Commissioner Bunger.

Roll Call:

Commissioners Present

Roger Bunger
Richard Ohlinger
Mic Brooks
Marshall Norcross
Michelle Pease
Christa Seebach
Brent Carmichael

Commissioners Absent

Staff Present: Eric Christensen, Executive Director; Joan Huinker, Accounts Payable Clerk, Dale Wood, Lead Maintenance I.

Approval of Agenda:

- Commissioner Pease moved to approve the agenda of the November 18, 2013 regular monthly meeting, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Regular meeting minutes October 21, 2013:**
 - Commissioner Brooks moved to approve the Minutes of the Regular Meeting of October 21, 2013, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

- **Special meeting minutes November 7, 2013:**

- Commissioner Seebach moved to approve the Minutes of the Special Meeting of November 7, 2013, as presented. Commissioner Carmichael seconded the motion; the motion carried unanimously.

Budget and Finance Committee-Commissioner Brooks announced:

- Manual Checks
 - Commissioner Pease moved to approve the manual check report, as presented. Commissioner Ohlinger seconded the motion; the motion carried unanimously.

Items from the Public (Agenda Items Only):

- Anne Fritsch, resident commented on the following topics: the General Fund.

Directors Report-Executive Director Eric Christensen announced:

- Helms South:
 - Discussion of the possible sale of Helms South.
- Bike Path:
 - Beginning to survey the land to the west of 20th street.
- General:
 - Storm damage.
 - Driving range building damage.
 - Trees down in multiple parks.
 - The annual Illinois state conference will be held in January. All Board members are invited to attend.

Staff Reports:

- Nothing at this time.

Presidents Report-Commissioner Roger Bunger announced:

- Committees appointments:
 - Finance Committee: Chair – Commissioner Brooks, Co-Chair Commissioner Ohlinger
 - Personnel Committee: Chair – Commissioner Pease
 - Buildings and Maintenance Committee: – Chair - Commissioner Norcross
 - Planning Committee: – Chair - Commissioner Ohlinger
 - Recreation Committee: – Chair - Commissioner Carmichael
 - Museum Committee: – Chair – Commissioner Pease, Co-Chair Commissioner Seebach

Committee Reports Needing Action:

- Nothing at this time.

Old Business:

- **Approve truck purchase, not to exceed \$35,704.00:**
 - No motion made.
- **Discussion on capital improvement:**
 - Mr. Christensen lead a discussion concerning capital improvement projects, such as Lake Sule, Powers Park, the Dog Park, the Bleachers at Helms Field, and the bike path.
- **Discussion on the Dog Park:**
 - Mr. Christensen led a discussion concerning the dog park.
- **Job Descriptions:**
 - Mr. Christensen provided draft copies of job descriptions for current Park District positions, requesting feedback from the commissioners.
- **Approve architectural firm for Power's Park:**
 - No motion made.

New Business:

- **Approve 2013-2014 Tax Levy:**
 - Commissioner Ohlinger moved to approve 2013-2014 Tax Levy. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve request for tree purchase for golf course:**
 - Commissioner Brooks moved to approve expense of \$5,000 per year for three years for trees at the golf course. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approve final pay request from Evan's and Sons, in the amount of \$38,822.35:**
 - Commissioner Pease moved to approve the final pay request from Evan's and Sons, in the amount of \$38,822.35. Commissioner Ohlinger seconded the motion; the motion carried unanimously.
- **Annexation of land discussion :**
 - Mr. Christensen led a discussion concerning the annexation of land into the Park District.

Items from the Public:

- Anne Fritsch, resident commented on the following topics: Helms South and Skare Park
- Cliff Smart, resident commented on the following topics: trucks and tree farm.

Adjourn to executive session:

- Commissioner Ohlinger moved to adjourn to executive session to discuss personnel and lease of land at 8:24 PM. Commissioner Brooks seconded the motion; the motion carried unanimously.

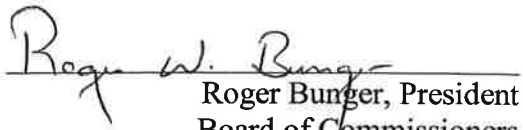
Reconvene:

- Commissioner Carmichael moved to reconvene to the regular session of the November 18, 2013 Board meeting at 8:48 PM. Commissioner Pease seconded the motion; the motion carried unanimously.

Adjourn:

- There being no further business to conduct; Commissioner Ohlinger moved to adjourn the meeting at 8:49 PM. Commissioner Brooks seconded the motion; the motion carried unanimously.


Joan Huinker, Recording Secretary
Flagg-Rochelle Community Park District


Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

December 16, 2013
Date Approved