

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
March 17, 2014 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on March 17, 2014. The meeting convened at 6:30 P.M. President Roger Bunger presiding.

Roll Call:

Commissioners Present

Roger Bunger
Mic Brooks
Marshall Norcross
Christa Seebach
Brent Carmichael
Michelle Pease

Commissioners Absent

Richard Ohlinger

Staff Present: Eric Christensen, Executive Director, Sarah Kilmer, Executive Assistant/Financial Manager, and Don Elliott, Superintendent of Parks and Facilities.

Approval of Agenda:

- Commissioner Brooks moved to approve the agenda of the March 17, 2014 regular monthly meeting, with the following changes; under New Business, Powers Park playground equipment not to exceed limit needs to be changed to \$16,578. Commissioner Norcross seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Regular meeting minutes February 18, 2014:**
 - Commissioner Carmichael moved to approve the Minutes of the Regular Meeting of February 18, 2014, as presented. Commissioner Pease seconded the motion; the motion carried unanimously.

Budget and Finance Committee-Commissioner Brooks announced:

- Manual Checks
 - Commissioner Brooks moved to approve the manual check report, as presented. Commissioner Carmichael seconded the motion; the motion carried unanimously.
 - Sarah Kilmer presented the financial report.

Items from the Public (Agenda Items Only):

- Steve Brackenmeyer, resident, spoke on the following topic: Skare Park deer population.
- Duane Capes, resident, spoke on the following topic: Skare Park deer population.
- Cass Headon, spoke on the following topic: hunting at Skare Park.

Directors Report-Executive Director Eric Christensen announced:

- General:
 - Don Elliott to be the new Superintendent of Parks and Facilities.
 - Looking for an accounts payable/payroll clerk to replace Joan Huinker. Joan left to pursue a full-time job.
 - The small parcel of property West of Flannigan has had no interest, from the surrounding land owners, for purchase.
 - After looking into the recycling program we offer, it is the best option for the Park District, at this time.

Presidents Report-Commissioner Roger Bunger announced:

- Looking for feedback on the smoking ban in the parks.

Committee Reports Needing Action:

- No committee reports needing action at this time.

Old Business:

- **Skare Park Deer population discussion:**
 - No motion made.
- **Approve contracting architectural services for the Cooper Park OSLAD grant submission:**
 - Commissioner Brooks moved to approve the Fehr-Graham for contracting architectural services for the Cooper Park OSLAD grant submission. Commissioner Pease seconded the motion. Ayes: Commissioner Norcross, Commissioner Ohlinger, Commissioner Seebach, Commissioner Brooks, Commissioner Pease, Commissioner Bunger. Nays: None. Abstain: Commissioner Carmichael.
- **Cooper Park Master Plan Discussion**
 - No motion made.

- **Approve contract with Pizzo and Associates, LTD. for an amount not to exceed \$20,000 for Herbicide Treatment of Invasive Species at Skare Park:**
 - Commissioner Brooks moved to approve the contract with Pizzo and Associates, LTD. for an amount not to exceed \$20,000 for Herbicide Treatment of Invasive Species at Skare Park. Commissioner Carmichael seconded the motion; the motion carried unanimously.
- **Approve payment to Fehr-Graham for preliminary engineering fees on the bike path, in the amount of \$10,170.25:**
 - Commissioner Pease moved to approve the payment to Fehr-Graham for preliminary engineering fees on the bike path, in the amount of \$10,170.25. Commissioner Norcross seconded the motion; the motion carried unanimously

New Business:

- **Approve an ordinance to repay the General Fund \$100,000 from the Recreation Fund:**
 - Commissioner Norcross moved to approve the ordinance to repay the General Fund \$100,000 from the Recreation Fund. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve an ordinance to repay the Taxable Capital Fund \$74,000 from the Insurance Fund:**
 - Commissioner Pease moved to approve the ordinance to repay the Taxable Capital Fund \$74,000 from the Insurance Fund. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve an ordinance to permanently transfer \$12,500 from the General Fund to the Debt Service Fund:**
 - Commissioner Brooks moved to approve the ordinance to permanently transfer \$12,500 from the General Fund to the Debt Service Fund. Commissioner Norcross seconded the motion; the motion carried unanimously.
- **Approve an ordinance to repay the Taxable Capital Fund \$6,500 from the Debt Service Fund:**
 - Commissioner Norcross moved to approve an ordinance to repay the Taxable Capital Fund \$6,500 from the Debt Service Fund. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve Powers Park Playground Equipment in an amount not to exceed \$16,000:**
 - Commissioner Norcross moved to approve Powers Park Playground Equipment in an amount not to exceed \$16,578. Commissioner Brooks seconded the motion; the motion carried unanimously.
- **Approve Spring Lake Pool Sandblasting, Patching, and Painting Bid:**
 - Commissioner Carmichael moved to approve A1A Sandblasting Co. for the Spring Lake Pool Sandblasting, Patching, and Painting Bid, in the amount of \$33,640. Commissioner Seebach seconded the motion; the motion carried unanimously.

- **Approve Spring Lake Roof Repair Quotes:**

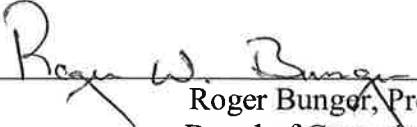
- Commissioner Norcross moved to approve the McDermaid Roofing and Insulating Company for the Spring Lake Roof Repairs, not to exceed \$19,598. Commissioner Carmichael seconded the motion; the motion carried unanimously.

Items from the Public:


- Lance Headon, spoke on the following topic: Skare Park deer population.

Adjourn:

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 5543 PM. Commissioner Seebach seconded the motion; the motion carried unanimously.



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District



Sarah Kilmer, Recording Secretary
Flagg-Rochelle Community Park District

April 21, 2014
Date Approved