

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
April 18, 2016 6:30 PM
Rochelle City Hall

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on April 18, 2016. The meeting convened at 6:32 P.M. President Roger Bunger presiding.

Roll Call:

Commissioners Present

Roger Bunger
John Dobbs
Marshall Norcross
Brent Carmichael
Michael Cruz
Michelle Pease

Commissioners Absent

Dale Wells

Staff Present: Eric Christensen, Executive Director, Don Elliott, Superintendent of Parks

Approval of Agenda:

- Commissioner Pease moved to approve the agenda of the April 18, 2016 regular monthly meeting with the change of moving all items from the public to after the Financial Report. Commissioner Cruz seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Regular Meeting Minutes March 21 , 2016**
 - Commissioner Carmichael moved to approve the Minutes of the Regular Meeting of March 21, 2016. Commissioner Norcross seconded the motion: the motion carried unanimously.

Budget and Finance Committee:

- Manual Checks
 - Commissioner Norcross posed a question on a penalty paid to the Illinois Department of Unemployment Security. Executive Director Christensen stated that he will look into and update the board. Commissioner Norcross moved to approve the manual check report, as

presented. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

- Financial Report
 - Executive Director Christensen explained that the Park District was in the final month of the current budget year.

Items from the Public (Agenda Items Only):

Items from the Public:

- Several residents spoke questioning the need for the Park District to require a certificate of insurance naming the Park District as additionally insured for an instructor offering a free fitness class in the parks. This item will be discussed by the board at a later date.

Directors Report:

- Executive Director Christensen gave an update on the usage of the Rochelle Utilities drone for monitoring deer population in Skare Park. The drone was scheduled to be used over the winter, but weather and availability caused the delay. The drone was finally flown in April, but the video did not sight many deer in the area. It was noted that Maureen Stevens had been hired as the new Recreation Supervisor. Maureen has worked for the Park District in many capacities over the past several years.

Presidents Report:

Committee Reports Needing Action:

- Commissioner Pease reported on the Museum Board.
- Commissioner Norcross reported on the status of the proposed campground at Lake Sule.

New Business:

- **Smoke-Free Park Discussion**
 - The RTHS Reality Club presented a proposal to improve the wording on the current no-smoking in parks ordinance. This item will be discussed at a future board meeting.
- **Resolution for Local Appropriation for Bike Path Extension**
 - Commissioner Dobbs moved to approve the resolution to appropriate a minimum of \$117,605.00 as a matching contribution for the BIKE RACC II project. Commissioner Norcross seconded the motion; motion carried unanimously by voice vote.
- **Auditing Services**

- Commissioner Carmichael moved to approve the contract of auditing services to Knutte and Associates for \$8,000 in 2016, \$8,250 in 2017 and \$8,500 in 2018. Commissioner Cruz seconded the motion; motion carried unanimously by voice vote.
- **Skare Park Building Construction**
 - Commissioner Norcross moved to approve the bid from Larson & Larson Builders, Inc., in the amount not-to-exceed \$118,676.80 for the construction of the Skare Park Maintenance Building. Commissioner Pease seconded the motion; motion carried unanimously.
- **Right of Way and Easement Agreement**
 - Commissioner Cruz moved to approve the Right of Way and Easement Agreement with the Natural Gas Pipeline Company of America, LLC as presented. Commissioner Dobbs seconded the motion; motion carried unanimously by voice vote.
- **Settlement Agreement with Natural Gas Pipeline Company of America**
 - Commissioner Dobbs moved to approve the Settlement Agreement with the Natural Gas Pipeline Company of America, LLC as presented. Commissioner Carmichael seconded the motion; motion carried unanimously by voice vote.
- **Tort Liability Insurance**
 - Commissioner Pease moved to approve the Query Insurance bid of \$81,291.20 for Tort Liability Insurance for the period of May 1, 2016 to April 30, 2017. Commissioner Cruz seconded the motion; motion carried unanimously by voice vote.
- **Legal Services Retainer**
 - Commissioner Norcross moved to approve the Legal Services Retainer fee of \$12,100.00 from Fearer, Nye and Chadwick. Commissioner Dobbs seconded the motion; motion carried unanimously by voice vote.
- **Executive Session**
 - At 7:58pm, Commissioner Cruz moved to adjourn to executive session to discuss personnel and lease of land. Commissioner Dobbs seconded the motion; motion carried unanimously.
 - Commissioner Dobbs moved to reconvene the regular meeting at 8:31pm. Commissioner Cruz seconded the motion; motion carried unanimously.

○ **Adjourn:**

- There being no further business to conduct; Commissioner Pease moved to adjourn the meeting at 8:32PM. Commissioner Norcross seconded the motion; the motion carried unanimously.

Eric Christensen, Recording Secretary
Flagg-Rochelle Community Park District

Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

May 16, 2016
Date Approved