

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
May 16, 2016 6:30 PM
Rochelle City Hall

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on May 16, 2016. The meeting convened at 6:31 P.M. President Roger Bunger presiding.

Roll Call:

Commissioners Present

Roger Bunger

Dale Wells

Marshall Norcross

Brent Carmichael

Michael Cruz

Michelle Pease

Staff Present: Eric Christensen, Executive Director

Commissioners Absent

John Dobbs

Approval of Agenda:

- Commissioner Norcross moved to approve the agenda of the May 16, 2016 regular monthly meeting. Commissioner Cruz seconded the motion; the motion carried unanimously.

Approval of Minutes:

- **Regular Meeting Minutes April 18 , 2016**
 - Commissioner Cruz moved to approve the Minutes of the Regular Meeting of April 18, 2016. Commissioner Carmichael seconded the motion: the motion carried unanimously.

Budget and Finance Committee:

- Manual Checks
 - Commissioner Pease moved to approve the manual check report, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.
- Financial Report
 - Executive Director Christensen explained that both the General Fund and Recreation Fund were \$7-\$8 K in the red due to Union negotiation costs and Spring Lake deficit.

Items from the Public (Agenda Items Only):

Directors Report:

- Executive Director Christensen provided an update on the golf course budget and current financials. He also talked about the possibility of the Park District joining the Kishwaukee Special Recreation Association.

Presidents Report:

Committee Reports Needing Action:

OLD Business:

- **Smoke-Free Park Discussion**
 - The board discussed the possible changes to the ordinance and directed ED Christensen to have a revised ordinance brought to a future meeting for approval.
- **Programs in Parks Discussion**
 - ED Christensen explained the email sent by IPARKS staff regarding their recommendation to have the Park District require a certificate of insurance for groups offering free fitness programs in the parks. Commissioner Bunger questioned why this information had changed from the information that was reported by Greg Query earlier. ED Christensen explained that he had contacted IPARKS regarding this issue after Greg Query had reported and gave IPARKS all of the information regarding the issue.

NEW Business:

- **Easement for City Sidewalk**
 - Commissioner Carmichael moved to approve the sidewalk and easement agreement for the sidewalk and pedestrian path along 8th Avenue. Commissioner Wells seconded the motion; motion carried unanimously by voice vote.
- **Intergovernmental Agreement**

- Commissioner Norcross moved to approve the bid from Larson & Larson Builders, Inc., in the amount not-to-exceed \$118,676.80 for the construction of the Skare Park Maintenance Building. Commissioner Pease seconded the motion; motion carried unanimously.
- **Right of Way and Easement Agreement**
 - Commissioner Norcross moved to approve the Intergovernmental Agreement Amendment for Fairways Golf Course as presented. Commissioner Cruz seconded the motion; motion carried unanimously by voice vote.
- **Elementary School District Agreement**
 - Commissioner Dobbs moved to approve the Settlement Agreement with the Natural Gas Pipeline Company of America, LLC as presented. Commissioner Carmichael seconded the motion; motion carried unanimously by voice vote.
- **2016-17 Cumulative Budget and Appropriation**
 - ED Christensen presented the proposed cumulative budget and appropriation for 2016-17. Questions were raised regarding the removal of the current bike path resurfacing from the capital budget. Commissioner Norcross to approve the 2016-17 Cumulative Budget and Appropriation in Tentative Form. Commissioner Wells seconded the motion; motion carried unanimously by voice vote. Copies of the information will be posted and on file at the Park District office and other facilities for the next month.
- **Golf Course Plat**
 - Commissioner Cruz moved to approve the proposed golf course plat as presented for possible future sale. Commissioner Norcross seconded the motion; motion carried unanimously by voice vote.
- **AYSO Equipment Storage**
 - A discussion regarding the current storage of AYSO trailers at the Park District Maintenance Building took place. It was questioned why this storage was still taking place even when AYSO was not using Park District property for their leagues. The board directed ED Christensen to ask AYSO Administration whether they could store their trailers in a different location.
- **Skare Park Bridge Funding**
 - Commissioner Wells moved to approve the expenditure of \$5,000.00 for the purchase of a bridge for Skare Park. Commissioner Pease seconded the motion; motion carried unanimously by voice vote.

- **Items from the Public:**

- **Executive Session**

- At 8:10pm, Commissioner Pease moved to adjourn to executive session to discuss personnel and lease of land. Commissioner Wells seconded the motion; motion carried unanimously.
- Commissioner Pease moved to reconvene the regular meeting at 9:50pm. Commissioner Cruz seconded the motion; motion carried unanimously.

- **Construction Easement**

Commissioner Carmichael moved to approve the construction easement agreement and payment to AKCK, LLC. Commissioner Wells seconded the motion; motion carried unanimously by voice vote.

- **Union Agreement**

Commissioner Wells moved to approve the ratification of the Agreement between the Flagg-Rochelle Community Park District and Local Union Number 196 of the international Brotherhood of Electrical Workers as presented. Commissioner Norcross seconded the motion; motion carried unanimously by voice vote.

- **Non-Union Full-Time Staff Wages**

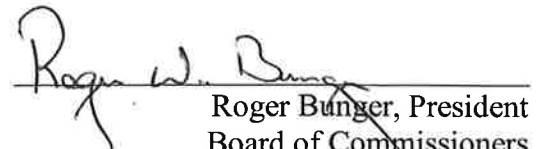
Commissioner Cruz moved to approve a 3% increase for the period of March 1, 2015 to April 30, 2016 and a 2% increase starting May 1, 2016 for non-union full-time staff. Commissioner Pease seconded the motion; motion carried unanimously by voice vote.

- **Adjourn:**

- There being no further business to conduct; Commissioner Carmichael moved to adjourn the meeting at 9:58PM. Commissioner Cruz seconded the motion; the motion carried unanimously.



Eric Christensen, Recording Secretary
Flagg-Rochelle Community Park District



Roger Bunger, President
Board of Commissioners
Flagg-Rochelle Community Park District

June 20, 2016
Date Approved