

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
September 19, 2016 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on September 19, 2016. The meeting convened at 6:31 P.M. President Roger Bunger presiding.

**Roll Call:**

**Commissioners Present**

Roger Bunger  
Marshall Norcross  
Michael Cruz  
Michelle Pease  
Brent Carmichael  
John Dobbs

**Commissioners Absent**

Dale Wells (Excused)

**Staff Present:** Don Elliott, Superintendent of Parks and Facilities; Elizabeth Sosa, Superintendent of Recreation; Maureen Stevens, Recreation Supervisor

**Approval of Agenda:**

- Commissioner Norcross moved to approve the agenda of the September 19, 2016 regular monthly meeting. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

**Approval of Minutes:**

- Commissioner Cruz moved to approve the Minutes of the Regular Meeting of August 15, 2016. Commissioner Pease seconded the motion; the motion carried unanimously.
- Commissioner Carmichael moved to approve the Minutes of the Special Meeting of September 2, 2016. Commissioner Norcross seconded the motion; the motion carried unanimously.

**Budget and Finance Committee:**

- Manual Checks

- Commissioner Dobbs moved to approve the manual check report, as presented. Commissioner Carmichael seconded the motion; the motion carried unanimously by roll call.
- Financial Report

**Items from the Public:**

- Christine Wengelewski a leader of the Rochelle Special Needs Parent/Child and her son, Ben, spoke on their support for the KSRA. Chrissy Williams and her daughter, Summer, also chose to speak about the impact the KSRA would have on the Flagg-Rochelle community.

**Director's Report:**

**President's Report:**

- Commissioner Bunger provided the Board with two weekly activity reports to explain things that had been handled at the office for the previous two weeks.

**Committee Reports Needing Action:**

**Old Business:**

- **Special Recreation Association**
  - Commissioner Norcross questioned the ability of a Park District to join an association, but Commissioner Bunger explained that many other park districts were members, so that issue was resolved.
  - There was much discussion on the financial side of this item-how the board would prefer to pay for it.
  - Commissioner Carmichael moved to have the Flagg-Rochelle Community Park District request to join the Kishwaukee Special Recreation Association. Commissioner Pease seconded; the motion carried unanimously by roll call vote.
- **Pool Filter Room Discussion**
  - Superintendent of Parks and Facilities, Don Elliott presented to the board the results of the bid opening that was held. The lowest bid was Platinum Poolcare for \$168,767.00. The board discussed this project and the viability of Spring Lake Pool.
- **Bike Path Extension Discussion**

- Superintendent of Parks and Facilities, Don Elliott, addressed the board on this matter stating that there was a Pre-Construction meeting scheduled for September 22 at 9:00am and they had plans to break ground on September 26<sup>th</sup>.
- **Discuss/Approve Amendments to Policy-Time Limits**
  - Commissioner Norcross suggested limiting comments from the Public to 3 minutes and presentations from associations or organizations to 5 minutes. After discussion, Commissioner Norcross moved to amend the policy of time limits to 3 minutes for public comment and 10 minutes for presentations with additional time for question & answer at the end.
- **Discuss/Approve GREDCO Request**
  - Doug Zuehl, of GREDCO, addressed the board asking for \$25,000 from the Park District as a final payment to GREDCO on the golf course contract.
  - After much negotiation, Commissioner Dobbs moved to approve the request of \$25,000 as a final payment to GREDCO on the golf course contract. Commissioner Norcross seconded; the motion carried 3-2 with the following roll call:
    - Norcross: Yes
    - Cruz: Yes
    - Carmichael: No
    - Dobbs: Yes
    - Pease: Abstained
    - Bunger: No
- **Discuss RJT Agreement**
  - The board discussed the idea of an agreement for 10 years with Rochelle Junior Tackle. No members of the RJT board were present and no action was taken.

**New Business:**

- **Discussion of baseball field at Helm's North**
  - Chris Alfano, a coach and organizer for Rochelle Little League and Rochelle Rampage, addressed the board requesting to be able to fix-up the baseball field at Helm's North.
  - After discussion, the board saw no reason to refuse this request.
- **Discussion of sharing equipment with City of Rochelle and/or Fairways Golf Course**
  - Commissioner Bunger wanted the board to be aware that the park district maintenance staff allowed Fairways Golf Course to borrow a lawn mower. The board saw no issue

with this and thought it best to continue to allow situations like this to be handled by maintenance staff in the future.

- **Discussion of expenditure limits for maintenance & Executive Director**
  - Currently, maintenance and other employees are only permitted a \$250 maximum purchase without higher approval. The Executive Director is allowed \$2,500. The board discussed the idea of raising these limits.

**Items from the Public:**

- Janet Hintzche addressed the board on the ADA accessibility of Spring Lake Pool. Don Elliott explained that the pool is ADA accessible, but they could look into making the lower concession decks also ADA accessible.

**Adjourn to Executive Session:**

- At 7:52 PM, Commissioner Norcross moved to adjourn the meeting to executive session. Commissioner Pease seconded; the motion carried unanimously by voice vote.

**Reconvene Regular Session:**

- At 8:51 PM, Commissioner Dobbs moved to reconvene the regular session. Commissioner Pease seconded; the motion carried unanimously by voice vote.

**Adjourn:**

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 8:52 PM. Commissioner Pease seconded the motion; the motion carried unanimously.

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Marshall Norcross, Acting President  
Board of Commissioners  
Flagg-Rochelle Community Park District

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Maureen Stevens, Recording Secretary  
Flagg-Rochelle Community Park District

October 17, 2016  
Date Approved