

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
February 20, 2017 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on February 20, 2017. The meeting convened at 6:30 P.M. President Mic Brooks, presiding.

Roll Call:

Commissioners Present

Marshall Norcross
Dale Wells
Michelle Pease
Brent Carmichael
John Dobbs
Michael Brooks
Michael Cruz

Commissioners Absent

Staff Present: Roger Bunger, Executive Director; Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens, Office/Program Manager

Approval of Consent Agenda:

- Commissioner Norcross moved to approve the consent agenda dated February 20, 2017, as presented. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

Items from the Public:

President and/or Director Comments:

- In place of his comments, Director Bunger invited Marianne Swanson up to speak. Mrs. Swanson spoke about the Park District nepotism policy and requested that an amendment be made to exclude the position of lifeguard from that policy. Her opinion was that because the position is a certified position that not everyone can fill, it is in the board's best interest to amend that policy to allow all people the opportunity to become a lifeguard for the Park District.

Old Business:

- **Focus House Agreement Update**
 - Roger Bunger and Don Elliott have had meetings with Focus House to discuss the ongoing Focus House agreement. Focus House's goal is to maintain the program to help their students gain that experience. The Park District goal is to ensure that the parks that are most in need are the ones being serviced through this program. Mr. Bunger was sure that an agreement would be reached soon.
- **Discuss/Approve Engineering Agreement with Fehr-Graham for 2017 Bike Path Maintenance Project in the Amount of \$25,875.00**
 - Jason Stoll from Fehr-Graham was present to assist with any questions the board may have. Commissioner Brooks asked if the project could be done in one year and Mr. Stoll assured him that it could, but Don Elliott explained that it has been discussed that the project will be extended over the course of two-fiscal years. Mr. Stoll stated that he hopes these updates will extend the life of the bike path 15 years. Commissioner Carmichael moved to approve the Fehr-Graham agreement in the amount of \$25,875.00. Commissioner Cruz seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Increase of Executive Director Spending Authority to \$10,000.000**
 - Commissioner Brooks appealed to the board that, because Roger Bunger is no longer interim director, his spending authority should be raised to enable him to make necessary purchases without formal board approval. Commissioner Norcross moved to approve the increase of Director Bunger's spending authority to \$10,000.00. Commissioner Wells seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Renewal of TruGreen Agreement for 2017 Season**
 - Don Elliott explained that he reviewed the TruGreen agreement compared to a local company and found that TruGreen was more financially responsible. TruGreen maintained their prices from last year, so Mr. Elliott recommended approval of the agreement. He did mention that Ash Trees at Cooper Park are due to be treated again this year, but that fee is not included in the agreement. Commissioner Dobbs moved to approve the TruGreen Agreement for 2017. Commissioner Cruz seconded the motion; the motion carried unanimously by voice vote.

New Business:

- **Discuss/Approve Trade-in of (1) Toro Zero Turn Mower and Replace with Like Equipment for a not-to-exceed amount of \$9,800.00**

- Don Elliott explained that the trade-in of this mower is part of the capital plan for this fiscal year. This plan was set-up to ensure that the Park District wasn't stuck replacing all broken equipment all at once, so it would be done periodically with the oldest equipment. Commissioner Norcross moved to approve the trade-in & replacement of the Toro Zero Turn Mower for a not-to-exceed amount of \$9,800.00. Commissioner Cruz seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Trade-in of (1) 12' Pull-Type Finish Mower and replace with one 12' Rough-Cut Pull-Type Mower for an amount not to exceed \$9,500.00**
 - Similarly to the Toro mower, this finish mower is on schedule for replacement. Don Elliott would like to change the finish mower to a rough-cut mower to better fit the Park District's needs. Commissioner Carmichael moved to approve the trade-in and purchase of (1) 12' Rough Cut Pull-Type Mower for an amount not to exceed \$9,500.00. Commissioner Pease seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Website Agreement with News Media**
 - Roger Bunger and Maureen Stevens have been looking into a new website host/designer due to the current company requiring updating which would require a large fee from the district to maintain our current website. John Shank with News Media provided an alternative for the park district at a measurable savings compared to the updating needed to stay with the current company. Commissioner Dobbs moved to approve the website agreement with News Media. Commissioner Wells seconded the motion; the motion carried unanimously by voice vote.
- **Discuss FY 2016-2017 Capital Expenditure Plan**
 - Don Elliott presented his Capital Expenditure Plan and part of his 5-year plan for capital expenses. The board was given copies of each item in the plan. Commissioner Brooks said he would like to see a ranking system for "big ticket" plans to help prioritize the list.
- **Discuss Goals for Executive Director**
 - Following the review done by the board of Executive Director Bunger, goals were formulated to help determine what the board would like to see done by Mr. Bunger and the district as a whole.

Items from the Public:

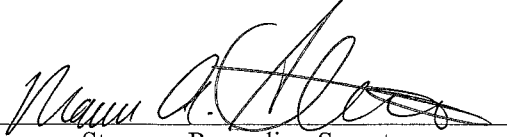
Executive Session:

- Commissioner Norcross moved to adjourn to executive session. Commissioner Cruz seconded the motion; the motion carried unanimously by voice vote.

- Commissioner Carmichael moved to adjourn from executive session. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

Adjourn:

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 8:22 PM. Commissioner Pease seconded the motion; the motion carried unanimously.


Maureen Stevens, Recording Secretary
Flagg-Rochelle Community Park District


Mic Brooks, President
Board of Commissioners
Flagg-Rochelle Community Park District

March 20, 2017
Date Approved