

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
March 20, 2017 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on March 20, 2017. The meeting convened at 6:30 P.M. President Mic Brooks, presiding.

**Roll Call:**

**Commissioners Present**

Marshall Norcross

Dale Wells

Michelle Pease

Brent Carmichael

John Dobbs

Michael Brooks

Michael Cruz

**Commissioners Absent**

**Staff Present:** Roger Bunger, Executive Director; Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens, Office/Program Manager

**Approval of Consent Agenda:**

- Commissioner Wells moved to approve the consent agenda dated March 20, 2017, as presented. Commissioner Cruz seconded the motion; the motion carried unanimously by roll call.

**Items from the Public:**

**President and/or Director Comments:**

- Director Bunger presented current work on a change in the park district logo. The board discussed opinions on logo mock-ups presented.

**Old Business:**

- **Discuss/Approve Amendment to Nepotism Policy for Lifeguards**

- As it is a certified position, it was discussed that the position of lifeguard at Spring Lake Pool be exempt from the current Park District Nepotism Policy. After some discussion, Commissioner Wells moved to approve an amendment to the nepotism policy to exclude the position of lifeguard at Spring Lake Pool. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.
- **Discuss/Approve Revised Agreement with Foundation for Focus House**
  - Roger Bunger explained that both sides had come to an agreement on the procedure & schedule for Foundation for Focus House's cleaning of the parks. Commissioner Carmichael moved to approve the revised agreement pending approval from the Foundation for Focus House Board. Commissioner Cruz seconded the motion; the motion carried unanimously by voice vote.

**New Business:**

- **Discuss/Approve Demolition of Home & Visitor Bleachers at Helm's Athletic Complex by Metal Recyclers in an amount not to exceed \$8,000.00**
  - Don Elliott, Superintendent of Parks & Maintenance explained the safety issue that the current bleachers at Helm's Complex pose. The bleachers need to be taken down to prevent any future injury. The board wanted to be sure that this would not impact any athletic seasons set to begin in the coming months. Don explained that once the bleachers come down, there is additional work that will need to be done before new bleachers can be installed. There needs to be a concrete or asphalt pad for the bleachers to sit on, so that's another decision the board will need to make in the future. Commissioner Norcross moved to approve the demolition of home & visitor bleachers at Helm's Athletic Complex. Commissioner Pease seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Replacement of Bleachers at Helm's Athletic Complex with the Park District Contribution amount not to exceed \$10,000.00**
  - Don Elliott explained that there are several different options for replacement bleachers. His recommendation was to discuss with Rochelle Junior Tackle their preferences because their board approved \$10,000.00 to go toward the bleachers as well. It was also discussed that bleachers may be picked up by park staff to avoid a shipping charge, but it was not clear whether that would be possible or not and would be dependent on where the company is located. Commissioner Wells moved to approve replacement of bleachers at Helm's Athletic Complex with the Park District's contribution amount not to exceed

\$10,000.00. Commissioner Dobbs seconded the motion; the motion carried unanimously by roll call.

- **Discuss/Approve Resolution for Trees at Skare Park**

- Roger Bunger explained that after the tornado in April 2015, Rotary Club of America districts 6420, 6440, & 6450 & Hidden Timbers Gardens donated a total of 90 trees to replace ones lost in the tornado. Trees were placed at Skare Court as well as along Skare Road. The board expressed their gratitude for these donations and Director Roger Bunger called this resolution “a well-deserved thank you.” Roger Bunger also said there will be a thank you lunch for those Rotary Districts as an additional thank you. Commissioner Dobbs moved to approve Resolution #2017-03. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

- **Discuss/Approve Tennis/Pickleball Court Improvements in an amount not to exceed \$10,000.00**

- Don Elliott explained that the Park District currently has one Pickleball court. There is a large population in Rochelle that evidently plays Pickleball and a few people have requested additional courts. After looking at the courts, Don thought the court should stop being used due to safety reasons, but looked at options for using multiple stripes on the courts to make them multi-use for both Tennis and Pickleball. Don has looked at options for both resurfacing or crack-filling and maintaining. His recommendation was to crack-fill & level the 3 existing courts and the single court & stripe an additional court for multi-use pickleball/tennis. Moving forward, Don would like to see how the courts are used to determine what next steps should be. Sandy Tilton wanted to speak on this topic. She expressed her concern about multi-use courts and that they can be confusing with the additional lines. She says that it distracts the players and makes it difficult to determine whether a ball was in bounds or not. Sandy’s suggestion is to maintain the current pickleball court rather than closing the court due to safety. Mr. Elliott stated that completely resurfacing that court would be upwards of \$60,000. Commissioner Brooks recommended that Park staff discuss with players for both tennis and pickleball to best determine which courts should be striped for multi-use and which should be left for exclusively tennis. Commissioner Carmichael moved to approve tennis/pickleball court improvements in an amount not to exceed \$10,000.00. Commissioner Pease seconded the motion; the motion carried unanimously by voice vote.

- **Discuss/Approve PG Architecture Proposal for Spring Lake Marina**

- The Park District had a study done in 2013 to determine what work needs to be done to comply with ADA specifications. Since that study was done, Don Elliott explained, not much has been done to meet those requirements. His recommendation is to start making an effort to comply with those recommendations. The Spring Lake Marina bathroom is a bigger item on the list. To make the bathrooms ADA accessible, it was determined that an architect would be needed to help configure the space to best fit the specifications. PG Architecture looked at the project and presented a proposal for the work. Commissioner Wells expressed his concern for the project given that the board just spent a large sum of money to re-do the exterior of the marina and wanted to know why this project wasn't brought up at that time. It was also mentioned that decking at the marina will need to be replaced in the future as well, but that project is in the 5-year capital plan that Don has put together. The board requested that a priority list be made for ADA projects that need to be completed in order to help the board decided what order they need to be done in. After much discussion, Commissioner Norcross moved to approve the proposal for architecture services from PG Architecture for Spring Lake Marina in an amount not to exceed \$8,000.00. Commissioner Pease seconded the motion; the motion carried by roll call with Commissioners Pease, Norcross, Cruz, & Brooks voting yes and Commissioners Dobbs, Wells, & Carmichael voting no.

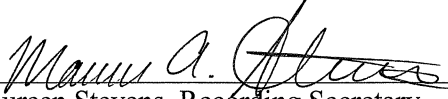
**Items from the Public:**

- Sandy Tilton addressed the board again. This time about the agendas & minutes posted on the Park District's website. Her concern was that the minutes on the website did not appear to be up to date. Office/Program Manager, Maureen Stevens, explained that meeting minutes cannot be posted online until approved by the board. The board approved the previous meeting's minutes at each month's board meeting, so the minutes are not posted until about a month after the actual meeting. Julie Hanson also addressed the board. She wanted to express her concern about the new bridges installed at Skare Park. She presented the board with a packet of her thoughts as well as some pictures she took of the bridges. Her concern was that the bridges are higher from the creek than previous bridges and the railings of the bridges aren't "open" and make it difficult to see through them. Superintendent Elliott explained that the bridges are up to code and the safety has been improved-which includes the railings that were not present on the bridges before.

**Executive Session:**

**Adjourn:**

- There being no further business to conduct; Commissioner Pease moved to adjourn the meeting at 8:04 PM. Commissioner Wells seconded the motion; the motion carried unanimously.

  
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Maureen Stevens, Recording Secretary  
Flagg-Rochelle Community Park District

  
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Mic Brooks, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

April 17, 2017  
Date Approved