

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING**

May 15, 2017 6:30 PM

Rochelle City Hall

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on May 15, 2017. The meeting convened at 6:30 P.M. President Mic Brooks, presiding.

Roll Call:

Commissioners Present

Marshall Norcross
Dale Wells
Michelle Pease
Brent Carmichael
Michael Cruz
Michael Brooks

Commissioners Absent

John Dobbs

Staff Present: Roger Bunger, Executive Director; Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens, Office/Program Manager

Approval of Consent Agenda:

- Commissioner Pease moved to approve the consent agenda dated May 15, 2017, as presented. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.

Recognition of Outgoing Board Member:

- Director Roger Bunger and President Mic Brooks thanked Commissioner Michelle Pease for her work on the board. Pease has been a Park Commissioner for over 4 years. The Flagg-Rochelle Community Park District would like to thank Michelle for her commitment and service to the District.

Swearing in of New Board Members:

- Director Bunger swore in 3 of the 4 new board members. Mic Brooks, B.T. Carmichael, and Michael Cruz were all reelected to serve on the board for another term. Tim Hayden has also been elected, but was not present to be sworn in.

Election of Officers:

- Mr. Bunger asked for nominations for the office of President. Commissioner Wells moved to appoint Mic Brooks to the office of President. There were no other nominations; Mic Brooks was appointed president.
- President Brooks asked for nominations for the office of Vice President. Commissioner Wells moved to appoint Bud Norcross to the office of Vice President. There were no other nominations; Bud Norcross was appointed vice president.
- President Brooks asked for nominations for the office of Secretary. Commissioner Norcross moved to appoint BT Carmichael to the office of Secretary. There were no other nominations; BT Carmichael was appointed secretary.
- President Brooks asked for nominations for the office of Treasurer. Commissioner Wells moved to appoint John Dobbs to the office of Treasurer. There were no other nominations; John Dobbs was appointed treasurer.
- President Brooks asked for nominations for the office of Assistant Secretary. Commissioner Norcross moved to appoint Michael Cruz to the office of Assistant Secretary. There were no other nominations; Michael Cruz was appointed assistant secretary.
- President Brooks asked for nominations for the office of Assistant Treasurer. Commissioner Norcross moved to appoint Dale Wells to the office of Assistant Treasurer. There were no other nominations; Dale Wells was appointed assistant treasurer.

Items from the Public:

President and/or Director Comments:

- Director Roger Bunger explained that all commissioners of the Park District board needed to complete IL Attorney General Lisa Madigan's Open Meetings Act training. In order to better establish Park District records, Mr. Bunger requested that all commissioners send a copy of their completion certificate to him to place on file.
- Commissioner Brooks also asked for an update on the Bike Path Maintenance project. Don Elliott gave the update. He anticipates a bid opening in June and approximately 6-week project length. There is a portion of the path being left out at the City's and RMU's request due to the radon

plant project, so the length of path running from RTHS to the Flannigan Park bridge will be postponed until the completion of the City's project.

Old Business:

- **Discuss/Approve Helms North Bleacher Pad**
 - Don Elliott stated that he initially considered asphalt for the pad at Helms Stadium, but received an estimate of about \$19,000.00 for that, so he decided to explore the option of concrete. After discussion, Commissioner Norcross moved to approve the Helms Stadium bleacher pad project for an amount not to exceed \$12,500.00. Commissioner Cruz seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Painting of Existing Building at Helms North**
 - Don Elliott explained that it was apparent after the bleachers came down that painting the building was necessary. They've had a couple requests from individuals and groups for a specific color, but Don anticipates that it will remain the same color as the majority of park district buildings. Commissioner Norcross moved to approve the Helms Stadium painting project for an amount not to exceed \$3,500.00. Commissioner Wells seconded the motion; the motion carried unanimously by roll call.

New Business:

- **Discuss FY 2017-2018 Budget Draft**
 - Executive Director Roger Bunger explained the current budget draft and the issue of transferring our system over to a new chart of accounts. The new accounts have been set, so now it's just a matter of balancing the budget. More information will be forthcoming.
- **Discuss/Approve Contribution to 4th of July Fireworks Display**
 - Jeremy Good, a firefighter in Rochelle, approached Roger Bunger about the park district making a donation to the 4th of July fireworks again this year. Last year, the Park District gave \$7,500.00 as an addition to their 50th Anniversary celebration. The Board discussed and decided that they wanted to match their donation from last year. Commissioner Norcross moved to approve a contribution of \$7,500.00 made to the City of Rochelle for the 4th of July fireworks display. Commissioner Cruz seconded the motion; the motion carried unanimously by roll call.
- **Discuss/Approve Shelter at Connolly Park**
 - A request was made by the Rochelle Kiwanis club for a shelter to be put at Connolly Park. The Kiwanis club also wanted to donate for that project. Don Elliott explained that it's not currently in this year's capital project fund, but explained that it would be a


similar “kit” as what was used previously. The board discussed and decided the shelter would be a good idea. It was also discussed that Capital Projects be given to the board to be split into “needs, wants, and wishes” to help clarify the projects that are in the works. Commissioner Carmichael moved to approve the building of a shelter at Connolly Park for an amount not to exceed \$14,000.00. Commissioner Norcross seconded the motion; the motion carried unanimously by roll call.

Items from the Public:

Executive Session:

Adjourn:

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 7:29 PM. Commissioner Cruz seconded the motion; the motion carried unanimously.



Brent Carmichael, Secretary
Flagg-Rochelle Community Park District



Mic Brooks, President
Board of Commissioners
Flagg-Rochelle Community Park District

June 19, 2017
Date Approved