

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
April 16, 2018 6:30 PM  
Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on April 16, 2018. The meeting convened at 6:30 P.M. President BT Carmichael, presiding.

**Roll Call:**

**Commissioners Present**

Marshall Norcross  
John Dobbs  
Tim Hayden  
Michael Brooks  
Brent Carmichael

**Commissioners Absent**

Michael Cruz  
Dale Wells

**Staff Present:** Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens, Office/Program Manager; Jackee Ohlinger, Recreation Supervisor

**Approval of Consent Agenda:**

- Commissioner Norcross moved to approve the consent agenda dated April 16, 2018, as presented. Commissioner Hayden seconded the motion; the motion carried 5-0 by roll call.

**President Comments:**

- Commissioner Carmichael updated the board on conversations with Land and Water Resources, Inc. They will be beginning work in the coming weeks out at Skare Park. It was also discussed that unrestricting the monies the Park District would be receiving from this project may be possible.

**Old Business:**

**New Business:**

- **Discuss/Approve Playground Audit Software**

- Don Elliott requested the purchase of software and initial audits of the playgrounds by a CPSI through Playground Guardian. The initial audits are \$7,000 with \$2,000 yearly maintenance for the software itself. The software would be used by staff to inspect playgrounds monthly. Commissioner Hayden moved to approve the initial audit inspection on 14 playground sites for an amount of \$7,000.00. Commissioner Dobbs seconded the motion; the motion carried 5-0 by roll call.
- **Discuss/Approve Quote from CMJ Technologies for Server Computer**
  - Chad Jewett, President of CMJ Technologies was present for the meeting to explain that the District server's warranty has expired and it's time to purchase a replacement. The server computer was purchased 5 years ago and the District has been working with CMJ for 10 years. Commissioner Norcross moved to approve the quote from CMJ Technologies in the amount of \$10,358.00 for server updates. Commissioner Brooks seconded the motion; the motion carried 5-0 by roll call.
- **Discuss/Approve Concrete Work at Tilton Park/Little League Fields**
  - Don Elliot explained that 370 feet of sidewalk needed to be installed at Tilton Fields by the Little League Concession Stand. Regional Ready Mix was able to discount the cost on concrete considerably to make this project possible. Commissioner Brooks moved to approve the low quote from Bruns Construction in the amount of \$17,395 for concrete work for the Tilton Park/Little League Fields with a total project cost not to exceed \$24,750.00. Commissioner Hayden seconded the motion; the motion carried 5-0 by roll call.
- **Discuss/Approve Resolution for Appointment of IMRF Authorized Agent**
  - As Roger Bunger was previously the District's IMRF Authorized Agent a new employee needed to be appointed to the position. Commissioner Hayden moved to appoint Maureen Stevens as the IMRF Authorized Agent. Commissioner Brookes seconded the motion; the motion carried unanimously by voice vote.

**Executive Session:**

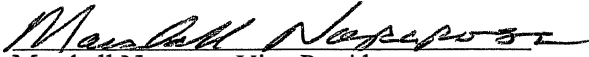
- Commissioner Brooks moved to adjourn to executive session to discuss personnel, litigation, and sale/lease of land. Commissioner Dobbs seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Brooks moved to adjourn from executive session. Commissioner Dobbs seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Dobbs moved to reconvene the regular meeting. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.

**Adjourn:**

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 7:43PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.



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B.T. Carmichael, President  
Board of Commissioners  
Flagg-Rochelle Community Park District



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Marshall Norcross, Vice-President  
Board of Commissioners  
Flagg-Rochelle Community Park District

May 21, 2018  
Date Approved