

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
March 19, 2018 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on March 19, 2018. The meeting convened at 6:30 P.M. President BT Carmichael, presiding.

Roll Call:

Commissioners Present

Marshall Norcross
Dale Wells
John Dobbs
Michael Brooks
Brent Carmichael

Commissioners Absent

Tim Hayden
Michael Cruz

Staff Present: Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens,
Office/Program Manager

Approval of Consent Agenda:

- Commissioner Wells moved to approve the consent agenda dated March 19, 2018, as presented. Commissioner Brooks seconded the motion; the motion carried unanimously by roll call.

Items from the Public:

President and/or Director Comments:

Old Business:

- **Capital Committee Update**
 - Commissioner Hayden was not able to be at the meeting and no questions were asked of Commissioner Wells.
- **Discuss/Approve Property & Facility Usage Policy**
 - Commissioner Brooks stated that his opinion had changed and he would like to see a policy that included free programs for Commissioners as well as employees in the hopes

that it would be an incentive for new people to be interested in joining the board in the future. The commissioners discussed it and seemed to agree. Commissioner Brooks moved to approve the policy option that stated that all programs (excluding leagues) are free of charge for full-time & permanent part-time employees as well as commissioners. Commissioner Wells seconded the motion; the motion carried unanimously by voice vote.

- **Discuss/Approve Skare Mitigation Project**
 - John Ryan of Land & Water Resource, Inc. addressed the board to give an update on the status of the Deer Creek mitigation project. Ryan was present to ask the board to complete required paperwork regarding deed restriction in order for the project to continue. Ryan mentioned that \$150,000 has been spent by Land & Water for preliminary work and just needs the deed restriction paperwork to continue. The board members had many questions including many about restricted funds that were originally believed to be unrestricted. Commissioner Norcross also asked about future plans for the land in question. John Ryan explained that the Army Corps of Engineers would prohibit future buildings, structures or signage within the area, but Norcross expressed that the board didn't have any plans to develop that land anyway.
 - Commissioner Carmichael understood the urgency of needing to complete the paperwork, but said he'd like the board members who were not able to attend the meeting be brought up to speed before any decisions were made. It was settled that board and council would discuss and reach out to Land and Water with any further questions.

New Business:

- **Discuss/Approve trade-in of one Toro Zero Turn mower and replace with like equipment for a not to exceed amount of \$8,500.00**
 - Don Elliott explained that this replacement was part of the capital maintenance plan to keep up on trade-ins and maintenance of vehicles owned by the park district. The price with trade in is actually lower than the last mower that was replaced in the fall of 2017. Commissioner Norcross moved to approve the trade-in. Commissioner Dobbs seconded the motion; the motion carried unanimously by roll call.

- **Discuss/Approve Agreement with Foundation for Focus House**
 - Don Elliott explained that this was simply an extension of the agreement the board came up with last year. The agreement stated that Focus House students would clean up trash in the parks during the warmer-weather months. The park district is thankful to have this program in place and was excited to renew it for another year. Commissioner Wells moved to approve the agreement with Foundation for Focus House. Commissioner Brooks seconded the motion; the motion carried unanimously by voice vote.
- **Discuss/Approve Spring Lake Decking Project Bids**
 - Don Elliott presented the bids to the board. We received 5 bids from contractors ranging from \$208,565 up to \$491,446.96. Elliott recommended the board accept the low, alternate bid of \$229,250 from Bruns Construction. The alternate bid was recommended because of the composite material the decking structure would be made of would be a low-maintenance option for the district. Elliott explained that it was nice to have a local company come back as the low bidder and said that all materials would be coming from 2 local vendors as well. Commissioner Norcross moved to Approve the alternate bid of \$229,250 from Bruns Construction. Commissioner Dobbs seconded the motion; the motion carried unanimously 5-0 by roll call.
- **Discuss/Approve Intergovernmental Agreement between FRCPD & District 231**
 - Commissioner Carmichael explained that Council on both sides had been in discussion and a revised agreement would come before the board at a later date. The item was tabled.

Items from the Public:

Executive Session:

- Commissioner Dobbs moved to adjourn to executive session to discuss personnel and sale/lease of land. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Norcross moved to adjourn from executive session. Commissioner Brooks seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Brooks moved to reconvene the regular meeting. Commissioner Wells seconded the motion; the motion carried unanimously by voice vote.

Action on Executive Session:

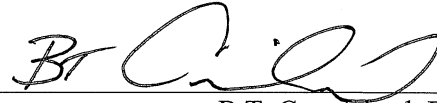
- Commissioner Dobbs moved to add Commissioners Carmichael & Norcross to all Park District accounts at Central Bank of Illinois. Commissioner Wells seconded the motion; the motion carried unanimously by roll call.

Adjourn:

- There being no further business to conduct; Commissioner moved to adjourn the meeting at 9:02PM. Commissioner Wells seconded the motion; the motion carried unanimously.



Michael Cruz, Secretary
Board of Commissioners
Flagg-Rochelle Community Park District



B.T. Carmichael, President
Board of Commissioners
Flagg-Rochelle Community Park District

March 19, 2018
Date Approved