

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING**

**May 21, 2018 6:30 PM**

**Rochelle City Hall**

**Call to Order:**

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on May 21, 2018. The meeting convened at 6:30 P.M. President BT Carmichael, presiding.

**Roll Call:**

**Commissioners Present**

Marshall Norcross  
John Dobbs  
Tim Hayden  
Brent Carmichael  
Dale Wells

**Commissioners Absent**

Michael Cruz  
Michael Brooks

**Staff Present:** Don Elliott, Superintendent of Parks & Facilities; Maureen Stevens, Office/Program Manager; Jackee Ohlinger, Recreation Supervisor

**Approval of Consent Agenda:**

- Commissioner Norcross moved to approve the consent agenda dated May 21, 2018, as presented. Commissioner Dobbs seconded the motion; the motion carried 5-0 by roll call.

**Discuss/Accept Michael Cruz's Resignation as Commissioner of the Board:**

- Commissioner Carmichael read a statement from Cruz explaining that his new position at work prevented him from fully participating in the board. Commissioner Wells moved to accept Michael Cruz's resignation from the board. Commissioner Hayden seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Carmichael said that applications to fill the vacant seat would be available in the park office and on the website.

**Items from the Public:**

**President Comments:**

**Old Business:**

- **Discuss Capital Projects**

- **Discuss Skare Mitigation Project**
  - Work has begun out at Skare after receiving all insurance stipulated by the agreement with Land and Water Resources, Inc. They will begin by removing all invasive species from Skare Park.
- **Discuss/Approve Memorial Park Walking Path Project**
  - The Capital Committee had determined that an aggregate walking path would be a great addition to Memorial Park. Don Elliott received engineer drawings and estimates from Fehr-Graham for the project. There was some discussion about the layout of the path, but it was determined that Don Elliott and Bud Norcross would work together to finalize a layout and let the project out for bids when ready.

**New Business:**

- **Discuss/Approve Contribution to the 4<sup>th</sup> of July Fireworks Display**
  - After some discussion about the plans Jennifer Thompson, Maureen Stevens, and Jeremy Good have for the 4<sup>th</sup> of July, it was decided that the District would match their contribution from the last two years. Commissioner Dobbs moved to contribute \$7,500 to the City of Rochelle's 4<sup>th</sup> of July Celebration. Commissioner Hayden seconded the motion; the motion carried 5-0 by roll call.
- **Discuss Proposed TIF District for 251 Corridor**
  - Don Elliott explained to the board that there wasn't any action required, but that he wanted to keep the board updated on the City's plans for the TIF District. Commissioner Hayden mentioned that he didn't see a downside of the plans for the Park District.
- **Discuss/Approve Temporary Construction Easement for Resident**
  - Don Elliott explained that he had received a request from a resident of Rochelle for a temporary construction easement near Helms Field in order to install an in-ground pool on their property. Elliott worked with District Counsel to draw up an agreement. Commissioner Hayden moved to approve the temporary construction easement. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.
- **Discuss/Approve Memorandum of Understanding for KSRA**
  - This agreement is used to officially state the responsibilities of each party-the KSRA and the FRCPD. All of these things are currently happening and have been working well, but a formal agreement was requested as well. Commissioner Norcross moved to approve the Memorandum of Understanding between Kishwaukee SRA and FRCPD. Commissioner Dobbs seconded the motion; the motion carried unanimously by voice vote.

- **Discuss/Approve 2018-2019 Board Meeting Schedule**

- Commissioner Dobbs moved to approve the 2018-2019 Board Meeting Schedule, as presented. The meetings will continue to be held once per month of the 3<sup>rd</sup> Monday of the month. A full schedule can be found on the Park District website.

- **Discuss KidsGround Replacement Project**

- KidsGround was built in 1991 and was expected to last 20 years. It's now 27 years old and has exceeded its estimated lifespan. Because of its age, there are things about KidsGround that no longer meet today's safety standards. The board is aware of it's age and would like to explore options to replacement the playground. It was also discussed that a community build would be a great opportunity to let the residents be part of the project. The company that originally built KidsGround, Leather's and Company, is still around and sent the board images of similarly-sized parks they've done recently. The board decided to have a Request for Proposal drawn up and go from there.

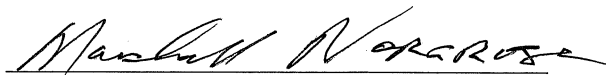
**Executive Session:**

- Commissioner Wells moved to adjourn to executive session to discuss personnel, litigation, and sale/lease of land. Commissioner Dobbs seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Hayden moved to adjourn from executive session. Commissioner Norcross seconded the motion; the motion carried unanimously by voice vote.
- Commissioner Wells moved to reconvene the regular meeting. Commissioner Hayden seconded the motion; the motion carried unanimously by voice vote.

**Adjourn:**

- There being no further business to conduct; Commissioner Norcross moved to adjourn the meeting at 8:23PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.

  
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Tim Hayden, Assistant Secretary  
Board of Commissioners  
Flagg-Rochelle Community Park District

  
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Marshall Norcross, Vice-President  
Board of Commissioners  
Flagg-Rochelle Community Park District

June 18, 2018  
Date Approved