

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT
REGULAR MONTHLY BOARD MEETING
January 21, 2019 6:30 PM
Rochelle City Hall**

Call to Order:

- A regular meeting of the Board of Commissioners, Flagg-Rochelle Community Park District, was held at Rochelle City Hall, 420 North Sixth Street, Rochelle, Illinois on January 21, 2019. The meeting convened at 6:30 P.M. President Tim Hayden, presiding.

Roll Call:

Commissioners Present

Marshall Norcross
John Dobbs
Tim Hayden
Dale Wells
Michael Brooks
Brent Carmichael
Joe Lenkaitis

Commissioners Absent

Staff Present: Jackee Ohlinger, Executive Director; Maureen Stevens, Superintendent of Administration & Finance

Approval of Consent Agenda:

- Commissioner Dobbs moved to approve the consent agenda dated January 21, 2019, as presented. Commissioner Carmichael seconded the motion; the motion carried 7-0 by roll call.

Items from the Public:

President and/or Director Comments:

- Capital Update: Jackee Ohlinger spoke on many projects the Capital Committee and staff had previously determined as needing attention. Staff is preparing for budgeting and putting together plans for the dog park, Helms roof and many other projects.
- OSLAD Grant: Ohlinger will be heading to Springfield to talk to the grant committee on the Spring Lake Park project. This project involves ADA fishing pier, additional parking, water features and stabilizing the banks of the facility.

- Healthy Communities Grant: Staff has been working with the HUB project to apply for a grant to help grow the after-school program. This would involve adding services at a 4th location (Tilton School) in town.

Old Business:

- **General Obligation Bonds**
 - Tom Chapman, District Financial Advisor, was present to explain the results of the bid for interest rates on the District's GO Bonds for 2019. Invitations were sent to all banks in Ogle County. Byron Bank won the bid and saved the district \$8,000 in interest rates from what was estimated on the levy.
 - Commissioner Dobbs moved to approve an ordinance providing for the issue of \$860,000 General Obligation Park Bonds, Series 2019, of the Park District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Commissioner Lenkaitis seconded the motion; the motion carried 7-0 by roll call.
- **Fund with RACF**
 - As the Park Foundation was closed last year, Jackee Ohlinger has worked with Kim Montgomery of the Rochelle Area Community Foundation to find out how to open a fund within the RACF for the Park District. Legal counsel is currently reviewing the options. This matter was tabled.

New Business:

- **Discuss/Approve City of Rochelle Cinco de Mayo Festivities**

Adriana Milan of the City of Rochelle and LULAC Rochelle addressed the board on the annual Cinco de Mayo Festival. She explained that their event has outgrown its previous location and wanted to use Atwood/Cooper Parks as a replacement. She explained that the event includes Chihuahua races, dancing, live music, food vendors and (with the new location) a soccer match of children in the community versus the Fire & Police departments. They also hold a 5K and utilize the Bike Path – making Atwood Park an ideal location. Adriana explained that she was asking the board for permission to allow food vendors to serve alcohol at the event. The alcohol would be contained to a restricted area and require wristband identification for anyone over 21 years of age. The vendors would provide liability insurance to the Park District and would secure permits to

sell food and alcohol. Commissioner Wells noted that he thought this was a great idea and a wonderful use of the parks. Commissioner Norcross asked Paul Chadwick (legal counsel) if there was any additional protection the District would need and Paul replied that the liability would be carried solely by the vendors.

Commissioner Brooks moved to approve a one-time exception from Section 9.17 of the FRCPD Ordinance Code for the City of Rochelle's 2019 Cinco de Mayo Festival at Cooper & Atwood Parks. Commissioner Wells seconded the motion; the motion carried unanimously by voice vote.

- **Discuss/Approve Updates to Personnel Policy Manuals**

District liability insurance carrier, PDRMA, has specific recommendations for policies to be included in a personnel manual. The board was presented with updated manuals – full time and seasonal/part time with completed recommendations from PDRMA. Commissioner Wells moved to approve the PDRMA recommended updates to the District's Personnel Policy Manuals, as presented. Commissioner Dobbs seconded the motion; the motion carried unanimously by voice vote.

Items from the Public:

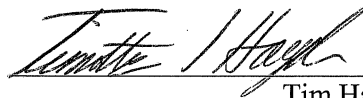
Executive Session:

Adjourn:

- There being no further business to conduct; Commissioner Carmichael moved to adjourn the meeting at 7:09PM. Commissioner Brooks seconded the motion; the motion carried unanimously.



Dale Wells, Secretary
Board of Commissioners
Flagg-Rochelle Community Park District



Tim Hayden, President
Board of Commissioners
Flagg-Rochelle Community Park District

February 18, 2019

Date Approved