



PROFILE

The Flagg-Rochelle Community Park District was formed as it's known today in 1966. As a township park district, a separate government from Flagg Township itself, the Flagg-Rochelle Community Park District serves the people living within Flagg Township, which includes most of residents of the City of Rochelle, all of the people who reside in Flagg Center, as well as rural residents in Flagg Township outside of the municipalities.

Currently the Flagg-Rochelle Community Park District serves a population of 13,276, contains 17 parks within 497 acres of land, 3 indoor facilities including the 91,000 ft² REC Center, a seasonal, outdoor pool and splashpad with 7 full-time employees, 3 permanent part-time, and over 50 seasonal employees operating within a \$3 million budget.

CONTACT

PHONE:
(815) 562-7813

WEBSITE:
www.RochelleParkDistrict.org

EMAIL:
mail@rochelleparkdistrict.org

FLAGG-ROCHELLE COMMUNITY PARK DISTRICT

802 Jones Road | Rochelle, IL 61068

Request for Bid: REC South Parking Lot

Bid No. 2020-802

Submission Deadline: September 21st, 2020 9:00am

Site Location: 802 Jones Road | Rochelle, IL 61068

Bid Opening Location: 735 N. 2nd Street | Rochelle, IL 61068

Administrative Contact: **Jackee Ohlinger**
Executive Director
johlinger@rochelleparkdistrict.org
(815) 562-7813

OUR MISSION

The Flagg-Rochelle Community Park District shall develop and maintain a responsive, efficient, and creative parks and recreation system for all citizens, composed of a variety of services, park areas, and facilities contributing to the well-being of the individuals, family, the attractiveness of the neighborhood, and the socio-economic health of the community.

Invitation to Bid

Flagg-Rochelle Community Park District
735 N 2nd St.
Rochelle, IL 61068
(815) 562-7813

Bids Close: September 21, 2020 at 9:00 AM

Notice is hereby given that the Flagg-Rochelle Community Park District will be accepting sealed bids for paving the south parking lot at The REC. Project bids will be opened and read aloud at the Flagg-Rochelle Community Park District, 735 N 2nd St. Rochelle, IL, at 9:00 AM, September 21, 2020 at 9:00 am.

Bid documents may be obtained at the Flagg Rochelle Community Park District office located at 735 N. 2nd St. Rochelle, Illinois, 815 562-7813 or by contacting Jackee Ohlinger at johlinger@rochelleparkdistrict.org. All applicable Federal, State, and local laws will apply to the submittal of documents, labor, and materials necessary. The Flagg-Rochelle Community Park District is a Tax-Exempt organization. The Flagg-Rochelle Community Park District reserves the unrestricted right to reject any and all bids received, to waive any informalities or irregularities in bids submitted, or to accept the bid considered to be in the best interest of the Park District.

Jackee Ohlinger
Executive Director
(815) 562-7813
Flagg-Rochelle Community Park District
johlinger@rochelleparkdistrict.org

INFORMATION FOR BIDDERS

Receipt and Opening of Bids

The Flagg-Rochelle Community Park District invites bids on the forms attached for 2020-802 South Parking Lot Project. The Flagg-Rochelle Community Park District will accept sealed bids until 9:00 am on September 21, 2020 at the District Office, 735 N 2nd St, Rochelle, IL 61068. Bids will then be publicly opened and read aloud at the Flagg-Rochelle Community Park District office. The bid envelope must be sealed and addressed to Jackee Ohlinger, Executive Director, and include the following information:

- Name of Bidder
- Bidder's Address
- Date and Time of Bid Opening
- Bid Enclosed: **South Parking Lot Project Bid # 2020-802**

Qualifications of Bidders

The Flagg-Rochelle Community Park District may investigate the Bidders ability to supply the necessary equipment, and the Bidder shall furnish all such information and data for the purpose as requested. The Flagg-Rochelle Community Park District reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the District.

Compliance with Laws

Bidders shall at all times observe and comply with all laws, ordinances, and codes of the Park District and all federal, state, and local governments and other governmental agencies which may in any manner affect the preparation of Bids and Proposals or the performance of this Contract.

Insurance Coverage & Requirements

The contractor must obtain/acquire the following coverage's:

- Certificate of Commercial / General Liability Insurance of not less than \$1,000,000 each occurrence.
- Business Auto and Umbrella Liability Insurance of not less than \$1,000,000 each accident.
- Workers Compensation and Liability Insurance within Illinois Statutory Limits.
- List the Flagg Rochelle Community Park District as additional insured.
- Abide by the Illinois Preference Act.
- Abide by the Illinois Prevailing Wage Act where applicable.
- Provide the Flagg-Rochelle Community Park District with Certified Payroll.

Damages to Property

The contractor shall be responsible for any damage to properties caused by the acts of their work in the course of performance of this contract and shall replace or restore to its original condition any such damaged property at no cost to the District. The Flagg-Rochelle Community Park District shall be held harmless for all liability under the Scope of Work of this contract.

Time of Completion

Completed project by or before November 1, 2020. Should additional completion time be necessary due to inclement weather an extension can be requested in writing to the District.

Payment

Once the contractor has finished the project work, the contractor shall notify the Park District that the work is ready for final inspection. The final payment will not be released until the Park District receives all required documents and completed a final inspection.

Scope of Work

The contractor will enter into a contract with the Flagg-Rochelle Community Park District for pavement installation and associated work. The contractor must provide all necessary labor, material and equipment.

1. Parking Lot: remove existing HMA surface, regrade existing aggregate base, supplement aggregate as needed and place 3" HMA. (red image)
 2. Roadway Portion: remove existing HMA surface, regrade existing aggregate base, supplement aggregate as needed and place 3" HMA. (black image)
- See exhibit for above mentioned limits
 - Provide Cost/SY involved in cost area encountered once existing HMA is removed to excavate and fill with aggregate.

Examination of Site

Bidders are encouraged to visit the sites of proposed work and become fully acquainted with existing conditions in order to submit a bid for the proposed project. By submitting a bid, the bidder agrees and warrants to have examined the site(s) and contract documents, and where the contract documents require in any part of the work a given result to be produced, that the specifications and/or drawings are adequate and the required result can be produced under the specification and/or drawings. The contractor is responsible for confirming the field measurements of each location included in the bid.

BID FORM

South Parking Lot Project 2020-802
Flagg-Rochelle Community Park District
735 N 2nd St.
Rochelle, IL 61068

_____	_____
Company	Date:
_____	_____
Address	State, Zip Code
_____	_____
Phone Number	Fax/Email

3. The Bidder confirms the following:
 - a. Bidder and all Subcontractors has the appropriate current and active Contractor's license required by the State
 - b. It has carefully read and examined the Bidding Documents for the proposed Work of this Project
 - c. It has examined the sites of the proposed Work and all information available to bidders
 - d. It has become familiar with all the conditions related to the proposed work, including the availability of labor, materials, equipment, etc.
 - e. The Bidder will, within 15 days after receipt of notice of bid selection, sign and deliver the contract agreement
4. Anticipated Project completion date: _____
5. The bids shall include labor, materials and equipment for the completion of the project for the total sum to be listed per field location.
6. The Bidder must obtain and provide copies to the Flagg-Rochelle Community Park District:
 - a. Certificate of Commercial / General Liability Insurance
 - b. Workers Compensation and Liability Insurance
7. The Bidder acknowledges that it is the Bidder's responsibility to ascertain whether any Addenda have been issued and if so, to obtain copies of such Addenda from the Park District. The Bidder therefore agrees to be bound by all Addenda that have been issued for this Bid.
8. The Bidder agrees that the submitted bid will be held in good standing and honored for a period of 30 days.
9. Notice of acceptance, or request for additional information, may be addressed in writing to the undersigned at the address set forth below.

Name/Title: _____

Company: _____

Address: _____

Date: _____

AFFIDAVIT REGARDING ILLINOIS DRUG FREE WORKPLACE ACT

STATE OF _____

COUNTY OF _____

The undersigned, having been duly sworn, deposes and says as follows:

1. I am over 18 years of age, and I have personal knowledge of the matters stated herein.
2. I am the _____ (position) of _____ (Name of Company) hereinafter referred to as "the Bidder".
3. As of the date of the submittal of its bid, the Bidder has a drug-free workplace program that complies with the Illinois Drug Free Workplace Act.

Authorized Signature

Name (Printed)

Title

Date

Sworn to and subscribed before me, this ___ day of _____ 2020.

Notary Public Signature

My commission expires _____

24-24-104-010

Parking Lot

Roadway Portion

N 9th St

24-24-105-001

-023